This form is to be completed whenever any faculty or staff person with significant responsibility for student activities becomes aware of a crime that has taken place. The awareness can come from a direct report from a student or staff member or from a third party. Even if the person making the report tells you that the crime has been reported to a police department, it is important that this form be completed and filed with the Point Park University Security Department. It is not necessary that you provide answers to every question. The information provided will be used to eliminate duplicate reports.

If this is a confidential report, please indicate whether you are:
- Counselor with the Counseling Center and Student
- Medical Personnel employed by the Health Service.

Was there the opportunity to provide information to the reportee about the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual report?  
- Yes
- No

Date reported _______________ Date crime took place _______________ Approximate time _______________
First/Last Initials of Reportee ___________ First/Last Initials and Gender of Victim ___________

What type of crime was involved? (Check all that apply. Definitions on reverse / 2nd page)
- Murder and non-negligent manslaughter
- Negligent manslaughter
- Forcible Sex Offense
- Non-Forcible Sex Offense
- Robbery or Attempted Robbery
- Burglary or Attempted Burglary
- Aggravated assault
- Arson or Attempted Arson
- Motor Vehicle Theft or Attempted Motor Vehicle Theft

Was this a hate crime?  
- Yes
- No
If yes, please indicate the targeted category ____________________
(A hate crime is defined as any of the above crimes or any other crimes involving injury to any person where the victim was intentionally selected because of his/her actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.)

Was a weapon used?  
- Yes
- No
If yes, name the type of weapon used (gun, knife, baseball bat, etc.) ____________________

Was the victim physically injured?  
- Yes
- No

Where did the crime take place?  
- On Campus
- In a Residence Hall
- Off Campus
(If off campus, please provide the approximate location. If the victim wishes not to identify the perpetrator at the time of the report, addresses should be stated generally, for example, the 300 block of 5th Avenue or near the corner of Wood and Forbes.)

________________________________________

What law enforcement unit was notified? Indicate what unit, if known.
- Pittsburgh Police
- Allegheny County Sheriff’s Department
- Pennsylvania State Police
- No law enforcement unit notified.
- Other ____________________

Who allegedly notified the law enforcement unit?  
- Victim
- A Witness
- A Third Party
- Other ____________________

Was the perpetrator (check one)  
- A Stranger
- An Acquaintance
- A Family Member
- Other ____________________

Was the perpetrator affiliated with Point Park University as (check all that apply)  
- A Student
- A Faculty Member
- A Staff Member
- An Administrator

Was the victim encouraged to seek counseling?  
- Yes
- No
Crime Definitions

CRIMINAL HOMICIDE-MURDER AND NONNEGILIGENT MANSLAUGHTER. The willful (nonnegligent) killing of one human being by another.

CRIMINAL HOMICIDE-MANSLAUGHTER BY NEGLIGENCE. The killing of another person through gross negligence.

SEX OFFENSE, FORCIBLE: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape-the carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or non forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling-The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

SEX OFFENSE, NON-FORCIBLE: Unlawful, non-forcible sexual intercourse.

A. Incest-Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape-Non-forcible sexual intercourse with a person who is under the statutory age of consent.

ROBBERY: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.

AGGRAVATED ASSAULT: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means like to produce death of threat bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

BURGLARY: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

MOTOR VEHICLE THEFT: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)

ARSON: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

LIQUOR LAW VIOLATIONS: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance, and all attempts to commit any of the aforementioned. Note that drunkenness and driving under the influence are not included in this definition.

DRUG ABUSE VIOLATIONS: Violations of state and local laws relating to unlawful possession, sale use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

WEAPONS POSSESSION: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

HATE CRIMES: Any of the above crimes (or any other crimes involving injury to any person) where the victim was intentionally selected because of his/her actual, or perceived, race, gender, religion, sexual orientation, ethnicity, or disability. Report the numbers of each according to category of prejudice.