



POINT PARK UNIVERSITY

Examination for course credit or evaluation of experiential learning

An examination for course credit may be offered by the department in which the course is offered whenever no CLEP examination is available. Credit for experiential learning may be granted to individuals who submit evidence of learning equivalent to University level courses. Considered evidence may be portfolios, summaries of learning experiences, letters from supervisors and/or other materials. The student must have completed a minimum of six credits at Point Park before an evaluation for experiential learning can be processed. These credits do NOT fulfill the University residency requirement. **The fee for the examination or evaluation is \$75 with an additional fee of \$100 per credit granted.** Courses in different departments MUST be on separate forms. *Students interested in this option must see the chair of the department the course is offered in to begin the process.*

Student Name

Student ID Number

Address

Social Security Number

Date of Request

Major

For evaluation of experiential learning requests, provide a brief description of materials submitted:

Report of Examination or Evaluation Results:

This examination evaluation is for the year _____.

Term:

Fall Spring Summer

Examination given Evaluation complete
 Credit has been granted Credit has not been granted for the following courses:

The recorded grade on the transcript for courses which are passed by examination or granted for experiential learning is "P". No record is made of courses for which examinations were failed or evaluations not approved.

Fee: \$75
Plus credit fees below:

Course Code	Course Title		Credits	
_____	_____	\$100 x _____	_____	= Fee: _____
_____	_____	\$100 x _____	_____	= Fee: _____
_____	_____	\$100 x _____	_____	= Fee: _____
				Total Fee: _____

Instructor Giving Examination or Chair of the Evaluation Committee

Date

Chair of the Department Giving the Examination or Performing the Evaluation/Dean

Date

Office of the Registrar

Date