

# POINT PARK UNIVERSITY TUITION PROMISSORY NOTE

## 2009-2010 ANNUAL PAYMENT PLAN



Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Student Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

**Please choose an option:**

- Option #1 (First payment and reduced fee of \$90 being paid by June 30, 2009)
- Option #2 (First payment and fee of \$125 being paid on July 1, 2009)

Payments due:

June 30 or July 1, 2009	Nov. 1, 2009	Mar. 1, 2010
Aug. 1, 2009	Dec. 1, 2009	April 1, 2010
Sept. 1, 2009	Jan. 1, 2010	
Oct. 1, 2009	Feb. 1, 2010	

**Educational Expenses:**

Tuition, Room and Board, or Other Expenses

\$ \_\_\_\_\_

**Credits:**

Financial Aid or Other Credits - Financial aid and scholarships must be approved by the Financial Aid Office.

\$ \_\_\_\_\_

**Budget Amount:**

Subtract the credits from the expenses and calculate a budget amount. Multiply by two to account for spring semester. (Consider aid/charges not applicable in spring semester when doubling budget amount.)

\$ \_\_\_\_\_ x 2= \_\_\_\_\_

**Budget Amount Divided by 10 Payments:** \$ \_\_\_\_\_

**Monthly Payment:**

**Option #1**

+ \$90= \_\_\_\_\_

or

**Option #2**

+ \$125= \_\_\_\_\_

Monthly statements will be issued. Please make checks payable to Point Park University or pay online at [www.pointpark.edu/studentaccounts](http://www.pointpark.edu/studentaccounts).

**Terms and Conditions**

This agreement allows you to divide fall and spring tuition charges into equal payments over the fall 2009 and spring 2010 semesters. This agreement must be received by June 30, 2009, for Option #1 or July 1, 2009, for Option #2. If the agreement is not received and all of the requirements are not met by June 30 or July 1, 2009, you may incur a \$50 per month nonrefundable late fee. If the account becomes more than five days past due, Point Park will withhold academic records and deny the privilege to register for future semesters. A \$25 late fee will be assessed on all late payments. If the balance is not satisfied by the last scheduled payment date, a \$50 per month late fee will be applied until the balance is paid in full.

If you withdraw from the University, the refund policy described in the Point Park University course book will be applied.

**Requirements**

This agreement must be completed in full and submitted with the nonrefundable application fee. If you are signing the agreement on the date that a payment is due, you are responsible for paying the application fee and any payments that are currently due or are past due.

By signing this agreement, I agree to all terms outlined. I further agree and understand that if I do not pay the entire amount due, I may incur additional costs for collecting the amount due including attorneys' fees, court costs and collection agency fees.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address: Point Park University, Office of Student Accounts, 201 Wood Street, Pittsburgh, Pa., 15222

Questions can be directed to 412-392-3410. The fax number is 412-392-3962.

JOB #148-09-b