

BACHELOR OF SCIENCE CAPSTONE PROGRAM HUMAN RESOURCE MANAGEMENT

2011-2012

Student's Name _____

Entrance Date _____

Associate Degree in _____

From _____

REQUIREMENT FOR THIS PROGRAM 60

_____ A.S Degree or 60 credit requirement 60

DEPARTMENT MAJOR REQUIREMENTS 39

_____	BMGT	101	Introduction to Business	3
_____	BMGT	201	Business Law OR	3
_____	BUS	304	Practical Legal Apps in Business	
_____	BMGT	207	Human Resource Mgmt OR	3
_____	BUS	310	Fund Pers Mgt/Regs in Workplace	
_____	BMGT	221	Bus Communications OR	3
_____	BUS	306	Prof Communication Practice	
_____	BMGT	312	Organizational Behavior OR	3
_____	BUS	315	Ess of Org Leadership & Behav	
_____	BMGT	315	Financial Rep & Control OR	3
_____	BUS	303	Accounting for Mgrs I	
_____	BMGT	417	Strategic Planning OR	3
_____	BUS	417	Dynamics of Bus & Strategies	
_____	BMGT	418	Portfolio & Career Plng w/ Assess	3
_____	BMGT	419	Research Methods in a Bus Env	3
_____	BMGT	420	Seminar in HR Mgmt Capstone	3
_____	BMGT	301	Business Ethics OR	3
_____	BUS	404	Ethical Leadership	
_____	CMPS	116	Microcomputing I OR	3
_____	BUS	301	Comp Concepts & App in Bus	
_____	ECON	202	Principles of Microeconomics OR	3
_____	BUS	412	Modern Economic Concepts	

Select 7 Courses: 21

Compliance/Legal Track

_____	BMGT	202	Business Law II	3
_____	BMGT	305	Regulations in the Workplace	3
_____	BMGT	316	Labor and Management Relations	3
_____	BMGT	330	Compensation and Benefits I	3
_____	_____	_____	_____	** 3
_____	_____	_____	_____	** 3
_____	_____	_____	_____	** 3
_____	_____	_____	_____	** 3

Strategic Planning/Management Track

_____	BMGT	208	Principles of Management	3
_____	ECON	201	Principles of Economics/Macro	3
_____	BMGT	303	International Business OR	3
_____	BUS	313	Global Business	
_____	BMGT	421	Finance and Tax for Managers	3
_____	_____	_____	_____	** 3
_____	_____	_____	_____	** 3
_____	_____	_____	_____	** 3
_____	_____	_____	_____	** 3

Students can take either **BMGT** or equivalent **BUS** courses.

**Students could select 4 courses from another Program/Department to fulfill the track requirements. There are several Programs/Departments with 4 or more courses related to HR. Students could arrange to have a minor in these Programs/Departments: Public Administration, Global Cultural Studies, Leadership, Criminal Justice, Integrated Marketing Communications, Psychology, and Sociology.

Program Objectives

B.S. Capstone Program in Human Resource Management

Upon successful completion of this program, a student will be able to:

1. Work well with others and with a demonstrated appreciation of individual differences and a sensitivity to diversity. (Teamwork)
 - a. Develop and demonstrate team building skills
 - b. Use social network skills to cultivate and build relationships with class members
 - c. Manage a team to analyze a problem and achieve a goal
 - d. Develop ability to give and receive feedback and constructive criticism
 - e. Develop ability to participate effectively and cooperatively as a team member
 - f. Develop teamwork skills needed to function properly in a work environment.
2. Clearly communicate thoughts and ideas both verbally and in writing. (Communication)
 - a. Demonstrate ability to present and evaluate ideas clearly in both written and oral form
 - b. Demonstrate ability to adjust communication style to communication media or technology
 - c. Demonstrate ability to adjust communication style to recipients/audience
 - d. Demonstrate proficiency in various methods of Business Communications, including formal/informal, informative/persuasive, etc.
 - e. Develop skills required to accomplish the business objectives of communications.
3. Apply information technology and techniques to meet the needs and expectations of the workplace. (Information Technology)
 - a. Develop and demonstrate a basic knowledge and understanding of information technology and basic computer concepts.
 - b. Demonstrate ability to utilize software that is commonly used in the industry
 - c. Ability to use various research sources including online and library databases to do in depth research and to keep abreast of current events.
4. Analyze, integrate and communicate complex information to facilitate management and decision making. (Decision making/Problem Solving/Critical Thinking)
 - a. Collect, organize, and use data to meet organizational needs.
 - b. Select appropriate topics for projects that reflect knowledge of the field of study and the appropriate audiences.
 - c. Utilize knowledge base from course work to analyze complex situations and problems.
 - d. Demonstrate ability to think clearly, analyze facts to draw conclusions, to support decision making.
5. Apply theory and practice in solving organizational problems. (Theory and Practice)
 - a. Demonstrate comprehensive knowledge of terminology, theories, and practices in the major subject areas of Business, including Accounting, Law, Marketing, Human Resources Management, Finance, Operations, Information technology, Communications, and Management.
 - b. Demonstrate Ability to translate knowledge to complex Business environments.
 - c. Demonstrate ability to transition from planning to implementation