

**BACHELOR OF SCIENCE  
POST BACCALAUREATE IN  
HUMAN RESOURCE MANAGEMENT**

**2011-2012**

Student's Name: \_\_\_\_\_  
 Entrance Date: \_\_\_\_\_  
 B.A. or B.S. in \_\_\_\_\_  
 From \_\_\_\_\_

This thirty-nine (39) credit program is designed for students who enter Point Park University with a B.A. or B.S. degree in an area other than Human Resource Management. The prerequisites to the major must be completed if not on the transcript. A student must complete successfully a minimum of thirty (30) credits in residence in order to receive a Baccalaureate degree from Point Park University.

<b>PREREQUISITES TO THE PROGRAM</b>	<b>12</b>	<b>Select 4 Courses</b>	<b>12</b>
___ MATH 175 Elementary Statistics	3	___ BMGT 305 Regulations in the Workplace	3
___ BMGT 101 Introduction to Business	3	___ BMGT 316 Labor/Management Relations	3
___ BMGT 201 Business Law I	3	___ BMGT 330 Compensation and Benefits	3
___ CMPS 116 MicroComputing I	3	___ BMGT 421 Finance and Tax for Managers	3
		___ _____	3
		(300 or 400 Level BMGT, BUS, EDUC, PSYC, SOC, GCS, IMC, PADM)	
<b>DEPARTMENT MAJOR REQUIREMENTS</b>	<b>27</b>		
___ BMGT 207 Human Resource Mgt.	3		
___ BMGT 221 Business Comm & Research	3		
___ BMGT 301 Business Ethics	3		
___ BMGT 312 Organizational Behavior	3		
___ BMGT 315 Financial Reporting & Control	3		
___ BMGT 417 Strategic Planning	3		
___ BMGT 418 Portfolio and Career Planning with Assessment	3		
___ BMGT 419 Research Methods in a Bus. Env.	3		
___ BMGT 420 Seminar in HR Mgmt Capstone	3		

# Program Objectives

## B.S. Post Baccalaureate in Human Resource Management

### Upon successful completion of this program, a student will be able to:

1. Work well with others and with a demonstrated appreciation of individual differences and a sensitivity to diversity. (Teamwork)
  - a. Develop and demonstrate team building skills
  - b. Use social network skills to cultivate and build relationships with class members
  - c. Manage a team to analyze a problem and achieve a goal
  - d. Develop ability to give and receive feedback and constructive criticism
  - e. Develop ability to participate effectively and cooperatively as a team member
  - f. Develop teamwork skills needed to function properly in a work environment.
2. Clearly communicate thoughts and ideas both verbally and in writing. ( Communication)
  - a. Demonstrate ability to present and evaluate ideas clearly in both written and oral form
  - b. Demonstrate ability to adjust communication style to communication media or technology
  - c. Demonstrate ability to adjust communication style to recipients/audience
  - d. Demonstrate proficiency in various methods of Business Communications, including formal/informal, informative/persuasive, etc.
  - e. Develop skills required to accomplish the business objectives of communications.
3. Apply information technology and techniques to meet the needs and expectations of the workplace. (Information Technology)
  - a. Develop and demonstrate a basic knowledge and understanding of information technology and basic computer concepts.
  - b. Demonstrate ability to utilize software that is commonly used in the industry
  - c. Ability to use various research sources including online and library databases to do in depth research and to keep abreast of current events.
4. Analyze, integrate and communicate complex information to facilitate management and decision making. (Decision making/Problem Solving/Critical Thinking)
  - a. Collect, organize, and use data to meet organizational needs.
  - b. Select appropriate topics for projects that reflect knowledge of the field of study and the appropriate audiences.
  - c. Utilize knowledge base from course work to analyze complex situations and problems.
  - d. Demonstrate ability to think clearly, analyze facts to draw conclusions, to support decision making.
5. Apply theory and practice in solving organizational problems. (Theory and Practice)
  - a. Demonstrate comprehensive knowledge of terminology, theories, and practices in the major subject areas of Business, including Accounting, Law, Marketing, Human Resource Management, Finance, Operations, Information technology, Communications, and Management.
  - b. Demonstrate Ability to translate knowledge to complex Business environments.
  - c. Demonstrate ability to transition from planning to implementation.