Registration for Spring 2010 Semester Begins

Registration for the Spring 2010 semester began Monday, November 2, 2009. The School of Business conducts registration online via PointWeb (www.pointweb.pointpark.edu). The School of Business Student Success Center will be open during registration. Get answers to frequently asked questions online at http://www.pointpark.edu/Academics/Schools/Business/StudentSuccessCenters/Registration

Registration Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, Nov 2</td>
<td>Graduate, Accelerated, Post-Bac and Seniors who have earned 105 + credits</td>
</tr>
<tr>
<td>Tuesday, Nov 3</td>
<td>Seniors who have earned 90-104 credits</td>
</tr>
<tr>
<td>Wednesday, Nov 4</td>
<td>Juniors who have earned 80-89 credits</td>
</tr>
<tr>
<td>Thursday, Nov 5</td>
<td>Juniors who have earned 70-79 credits</td>
</tr>
<tr>
<td>Friday, Nov 6</td>
<td>Juniors who have earned 60-69 credits</td>
</tr>
<tr>
<td>Monday, Nov 9</td>
<td>Sophomores who have earned 45-59 credits</td>
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<tr>
<td>Tuesday, Nov 10</td>
<td>Sophomores who have earned 30-44 credits</td>
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<tr>
<td>Wednesday, Nov 11</td>
<td>Freshman who have earned 3-29 credits</td>
</tr>
<tr>
<td>Thursday, Nov 12</td>
<td>Freshman who have earned 0-2 credits</td>
</tr>
</tbody>
</table>

Graduating this year? Make sure you apply for graduation!

Students must complete a graduation application to alert the Office of the Registrar to pull your student files for final review. Unless a student applies for graduation, the registrar’s office does not know that the students requirements have been met or are nearing completion. Failure to apply for graduation will delay conferral of your degree and receipt of your diploma. Graduation applications can be completed online or in the Registrar’s Office.

A student should apply for graduation when they, along with their advisor, feel they will be completing their last requirements for their program (Summer grads should be within 6 credits of completion to walk in commencement, and must have met GPA requirements of 2.0 for undergraduates and 3.0 for graduates).

All students graduating in the same academic year will be invited to attend commencement. The Office of the Registrar runs a report pulling everyone who applies for FALL, SPRING and SUMMER of the same academic year (i.e. 2009-2010) and sends invitations to people based on that list.

Graduation applications are available online at: http://www.pointpark.edu/About/AcademicDepts/RegistrarsOffice/StudentResources/GraduationApplication
Looking for a job or internship?  
Check out Pioneer Pathways!

Pioneer Pathways is Point Park University's online job posting system managed by the Office of Career Development.  Pioneer Pathways gives students the opportunity to post up to 10 resumes for employers to review, download a media-stream portfolio to display career-related projects, find out where the best salaries are located in their field, and set up interviews with employers.  Only safe employers are allowed--Pioneer Pathways is monitored for fraudulent job postings and scams.

If you are a first-time user, getting started is easy!

• Go to http://pointpark.erecruiting.com
• In the username box, type your ENTIRE Point Park email address (studentname@pointpark.edu)
• In the password box, type “pioneer”
• Fill in your profile with all the required fields
• Change your password by clicking on the Profile area in the gray bar at the top of your page.  An option box will appear.  Choose “Change Your Password”

Once you are set up, you can search for jobs and internships, publish your resume, and start apply for jobs.

Search for Jobs and Internships:

• Under the “Jobs and Internships” area select “Job/Internship Search”
• Use the “Basic Search” and search by keywords, job function, and location
• Select your job criteria and click “Search”
• You can refine your results and sort using the shaded gray bar
• To view details about a job, click on the title

Find an Employer:

• Put your mouse over the “Employers” area and select “Employers Search”
• Search by first letter of employer name, the entire employer name, or by industry
• Click on the Employer Name for details

Upload a Document:

• Put your mouse over the “Documents” area and select “Upload a Document.”  Indicate the type of document you are uploading and hit “Next”
• Click the “Browse” button and select your document filename.  Click “Open” and then “Upload”

Get started on Pioneer Pathways now: http://pointpark.erecruiting.com

For more information, please contact the Office of Career Development
706 Lawrence Hall
**Fall Calendar**

**Important Dates Non-Accelerated**

- Nov. 2  Spring Registration Begins
- Nov. 23  Thanksgiving Recess Begins, No Class
- Nov. 26-28  Thanksgiving Holiday, University Closed
- Dec. 14  All Classes End
- Dec. 15-18  Finals Week
- Dec. 18  Fall Term Ends
- Dec. 23  Grades Due to Registrar’s Office
- Jan. 29  Final Day to Apply for Summer Graduation

**Important Dates Accelerated**

- Nov. 2  Spring Registration Begins
- Nov. 3  Final day to Withdraw Completely and Receive 100% Tuition Reduction, Quarter 2
- Nov. 23  Thanksgiving Recess Begins, No Class
- Nov. 26-28  Thanksgiving Holiday, University Closed
- Nov. 30  Classes Resume
- Dec. 12  All Classes End
- Dec. 17  Finals Week
- Dec. 18  Fall Term Ends
- Dec. 23  Grades Due to Registrar’s Office
- Jan. 29  Final Day to Apply for Summer Graduation

**Upcoming Job & Internship Fairs**

**Pittsburgh Hires Job Fair** - Friday, November 13, 2009
11:00 AM to 2:00 PM - Doubletree Hotel & Suites Pittsburgh City Center - Students can register and view a list of employers at: http://pittsburgh.localhires.com/events

**Showcase Career Expo** - Tuesday, November 17th - Monroeville Mall - Monroeville PA - 11:00am to 3:00pm - For more information students should visit: http://www.innorecruit.com/GetajobPittsburgh.html

**CCAC North Fall 2009 Nursing & Allied Health Job Fair** - Tuesday, December 1 - 12:00 p.m. to 3:00 p.m. - North Campus Gymnasium - For more information, including a list of participating companies and organizations, contact Career Services, North campus: 412.369.3631.

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**Editorial Information**

The Student Success Center Newsletter is published twice a semester by the School of Business staff. We welcome contributions from others across the university. Submissions can be sent to Kate Bennett via e-mail at studentsuccesscenter@pointpark.edu

Next Issue: January 2010
Deadline for submissions: December 11

This month’s contributors:
- Katherine Bennett
- Amy Kier
- Minyvonne Burke
- Dev Albarelli
Office of Career Development
Students, staff, and faculty can purchase Lenovo (IBM) and Apple notebook bundles from the University's current technology partners at discounted prices.

<table>
<thead>
<tr>
<th>Lenovo (IBM)</th>
<th>Apple</th>
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<tbody>
<tr>
<td>All bundles include:</td>
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<tr>
<td>4 yr. warranty</td>
<td>4 yr. warranty</td>
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<tr>
<td>On-campus warranty service</td>
<td>On-site warranty service</td>
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<tr>
<td>Microsoft Office 2007/2008</td>
<td>Hardware/software diagnostics</td>
</tr>
<tr>
<td>McAfee total protection 2009</td>
<td>Virus/malware removal</td>
</tr>
<tr>
<td>4GB USB flash drive</td>
<td>Date back-up/recovery</td>
</tr>
<tr>
<td>Notebook bag</td>
<td>Application installation/removal</td>
</tr>
<tr>
<td>Secure notebook cable lock Ethernet cable</td>
<td>Operating system reload</td>
</tr>
<tr>
<td>Services include:</td>
<td>Hardware installation</td>
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<tr>
<td>On-site warranty service</td>
<td>Products available are the MacBook and MacBook Pro line of notebooks</td>
</tr>
<tr>
<td>Hardware/software diagnostics</td>
<td>Bundle offerings include a standard bundle, performance bundle, and a cinema bundle with or without Final Cut Studio 2</td>
</tr>
<tr>
<td>Data back-up/recovery</td>
<td></td>
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<tr>
<td>Virus/malware removal</td>
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<td>Operating system reload</td>
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<td>Hardware installation</td>
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</table>

Prices range from $447.22 to $2,428.66

To purchase computers log into your Pointweb account. Once logged in, click on the Computer Purchasing Program link located on the left hand side of Pointweb’s home page.
Library Help Sessions!

The library will be having help sessions on Wednesday Evenings for the rest of the semester from 5:30pm-8:30pm. Just walk right in and a staff member will assist you with any questions that you have!

If you have questions about any of the following:

Using Library Databases and Resources for Research papers
Microsoft Word Help
Point Park Email Help
Microsoft Excel Help
Citation Help

Or questions about anything else you might have we are here to help you!!
Details Below:

Library Help Sessions:

When: Every Wednesday from 5:30-8:30pm for the rest of the semester starting October 14th.

Where: First floor of the Library/UC

Who: Anybody who has questions about Library or University Resources is welcome.
FOCUS ON INTERNSHIPS

School of Business Students Obtain Valuable Internships in Fields of Interest

Every college student dreams about getting their dream internship before they graduate. They all hope to get a taste of what it would be like to work in the field of choice. Getting that dream internship can be very competitive but there are a number of things that can help this process for students a little less stressful.

Joe Adams, a senior SAEM major, used University of Dreams to help him nail the internship he wanted. University of Dreams is a program offering students internships during the Fall, Spring and Summer semesters.

Last summer Adams completed an internship in San Francisco with Simayof Jewelry company/The Payne Mansion.

"I was the assistant event director," said Adams. "I answered inquiries about Payne mansion, gave tours of the mansion and booked the space for events."

Adams interned with Simayof for ten weeks and worked Monday through Friday from 11 am to 5 pm. On days of events, he was required to stay later.

"One thing I took from this experience was the power of networking," said Adams. "I got a chance to go to networking events and I was offered a full-time position through the connections I made."

Adams said that his dream job would be to become a special events coordinator for The Museum of Modern Art in New York.

"I like to plan parties and events," said Adams. "Museums provide an awesome space."

Joe Adams will be a graduating in May 2010 and was offered a full-time position with Simayof when he graduates.

Karlee Smith, senior SAEM major, interned with the Pittsburgh Colts, a semi-professional football team. She heard about this internship through an e-mail blast from the School of Business.

"I was the Operating Management intern," said Smith. "I was in charge of all the game day activities. I made sure that any activity we did during half time was successful and everything was set up for tickets and guests. I also made sure that the players had everything they needed."

Smith's internship lasted the intern summer and ended after the league's Championship game. Smith said she learned a lot from this experience and it taught her valuable things she will use in her future.

"This experience definitely taught me to be prepared for anything and to be able to adapt to different situations," said Smith.

This internship has also led to other opportunities for Smith.

"I had an interview with the Pittsburgh Pirates for an internship position," said Smith. "I also have an interview coming up with the Pittsburgh Steelers for an internship position."

Karlee Smith will be graduating in December 2009.
1. **What would have been your second career choice?**
   Lead singer of a band

2. **What do you like to do in your spare time?**
   Golf and spend time with my family

3. **What is your favorite vacation spot?**
   Tampa, Florida

4. **What is one of your most memorable moments as a college student?**
   Running with the cross country team

5. **Where would you recommend an out of town visitor to go while in Pittsburgh?**
   Southside

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**Student Organizations and Interest Groups**

**Professional Organizations:**
- College Students in Broadcasting (CSB)
- Dance Club
- Experimental Theater Project
- International Justice Mission
- Society of Professional Journalists (SPJ)
- Sports, Arts & Entertainment Management Club
- Student Accounting Association

**Student Interest Groups:**
- Black Student Union (BSU)
- The Body- Christian Fellowship
- College Democrats
- College Republications
- Confluence Club
- Feminist Forum
- Firearms Club
- Future Educators of Americas
- Gamers Club
- GASP
- Improv Club
- IMPULSE-Hip-Hop Dance Club

**Media:**
- The Calvacade, Student Literary Magazine
- The Globe, Weekly Student Newspaper
- U-View, Student Television Station
- WPPJ, Student Radio Station

**Advisory Groups:**
- Resident Hall Association (RHA)

**Governing Bodies:**
- United Student Government (USG)

**Honors Organizations:**
- Green and Gold Society
- Honors Student Organization

**Service Organizations:**
- Alpha Phi Omega
<table>
<thead>
<tr>
<th>Venue</th>
<th>Address</th>
<th>Type of Discount</th>
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<tbody>
<tr>
<td>Pittsburgh Penguins</td>
<td>Mellon Arena</td>
<td>Student rush tickets go on sale 1 hr. before game time at the Mellon Arena. Just bring a valid student ID and $20. Limit one ticket per student.</td>
</tr>
<tr>
<td>Pittsburgh Zoo</td>
<td>One Wild Place</td>
<td>Tickets are $10. Valid any day other than special events until February 2010. All tickets can be purchased at Point Park’s Campus Life office on the first floor of Pioneer Hall.</td>
</tr>
<tr>
<td>AAMCO Transmission and Complete Car Care of Pittsburgh</td>
<td>4065 Greensburg Pike Pittsburgh PA 15221</td>
<td>Wilkins Township offers a 10% discount to Point Park students. The discount applies to transmission repairs and general car repairs. Call or stop by with student ID to receive the discount.</td>
</tr>
<tr>
<td>Pittsburgh Opera</td>
<td>2425 Liberty Avenue</td>
<td>Student rush- half price seats starting 2 hrs. before every performance. Students with a valid school ID can go to the Benedum Center Box Office and purchase any available seat for half price.</td>
</tr>
<tr>
<td>Pittsburgh Public Theater</td>
<td>621 Penn Avenue</td>
<td>For just $15 a ticket, full-time students (and anyone age 26 and under) can see The Public’s productions. This offer applies to any show, any performance and any seat. On Friday and Saturday night this rate is valid at the door only.</td>
</tr>
<tr>
<td>Forward Lanes</td>
<td>5844 Forward Avenue</td>
<td>Monday night student special; $2 games and $1 shoe rental.</td>
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</tbody>
</table>