



**EDUCATIONAL INFORMATION** - Please list below all **secondary, high schools, colleges or universities** you have attended.

<u>Name of School</u>	<u>Location (city, state, country)</u>	<u>Dates of Attendance</u>	<u>Graduation Date</u>
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

Will your high school transcripts be under additional or different name(s)? If yes, provide name(s): \_\_\_\_\_

**DISCIPLINARY HISTORY**

Have you ever been found responsible for a disciplinary violation at an educational institution you have attended whether related to academic misconduct or behavioral misconduct that resulted in your probation, suspension, removal, dismissal or expulsion from the institution?  Yes  No

If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a misdemeanor, felony or other crime?  Yes  No

If yes, please explain: \_\_\_\_\_

**STANDARDIZED TEST SCORES**

<b>TOEFL/IELTS</b>	Score: _____	Test Date: _____ <i>Month Day Year</i>
<b>SAT/ACT</b>	Score: _____	Test Date: _____ <i>Month Day Year</i>
<b>GRE (J&amp;MC Applicants Only)</b>	Score: _____	Test Date: _____ <i>Month Day Year</i>

- Please make arrangements with ETS (Educational Testing Service at [www.ets.org](http://www.ets.org)) to send original test scores directly to Point Park University.
- Point Park University Institutional Code is **2676**.

**ADMISSIONS INFORMATION**

<b><u>Entry Status</u></b>	<b><u>Entry Term</u></b>	<b><u>Housing Preference</u></b>
<input type="checkbox"/> Freshman	<input type="checkbox"/> Fall 2011	<input type="checkbox"/> On Campus
<input type="checkbox"/> Transfer	<input type="checkbox"/> Spring 2012	<input type="checkbox"/> Off Campus
<input type="checkbox"/> Graduate Student	<input type="checkbox"/> Fall 2012	
	<input type="checkbox"/> Spring 2013	

**APPLICATION REQUIREMENTS:**

In addition to the requirements for all applicants, international applicants must submit original or notarized copies of academic records from all secondary (high school) and any post-secondary (college/university/institute) schools attended. Copies must be certified by a school or embassy/government official. Transcripts (grade reports) marked "Issued to Student" are not official. All non-English grade reports and documents must be accompanied by certified English translations. For transfer students, certified translations of course descriptions must also be submitted.

# UNDERGRADUATE - POST-SECONDARY APPLICANTS ONLY

## INTENDED MAJOR - UNDERGRADUATE - IF YOU HAVE NOT COMPLETED POST-SECONDARY SCHOOLING

Select **one** major or concentration if applicable. **Undecided** will be the designated major if multiple majors are selected.

- Applied Arts \*\* (Capstone)
- Accounting
- Advertising
- Applied History
- Behavioral Sciences (select a concentration):
  - Industrial Social Work
  - Social Work
  - Sociology
- Biological Sciences (select a concentration):
  - Environmental Health
  - General Biology
- Biotechnology
- Biotechnology \* (Capstone)
- Broadcast Reporting (on camera)
- Business Management (select a concentration):
  - E-Business
  - General Management
  - International Business
  - Marketing
- Cinema Production (*portfolio submission required*)
- Civil Engineering Technology
- Criminal Justice
- Criminal Justice \* (Capstone)
- Dance (*audition required* - select a concentration):
  - Ballet
  - Jazz
  - Modern
- Digital Arts (*portfolio submission required*)
- Economics and Finance
- Education Pre-K – 4th Grade
- Education Pre-K – 4th Grade Special Ed.
- Education English 4th – 8th Grade
- Education English 4th – 8th Grade Special Ed.
- Education Math 4th – 8th Grade
- Education Math 4th – 8th Grade Special Ed.
- Education Science 4th – 8th Grade
- Education Science 4th – 8th Grade Special Ed.
- Education Social Studies 4th – 8th Grade
- Education Social Studies 4th – 8th Grade Special Ed.
- English
- English with Creative Writing Concentration
- Environmental Health Science and Protection
- Electrical Engineering Technology
- Forensic Science
- Global Cultural Studies
- Health Services \*\* (Capstone - select a concentration):
  - Business Administration
  - Public Health
- Human Resources Management
- Human Resources Management \* (Capstone)
- Information Technology (Computer Science)
- Instructional Studies
- Intelligence and National Security
- Interdisciplinary Studies
- Journalism
- Legal Studies \* (Capstone)
- Liberal Studies
- Liberal Studies \* (Capstone)
- Management Services \* (Capstone)
- Mass Communication (interdisciplinary)
- Mechanical Engineering Technology
- Multimedia
- Photography
- Photojournalism
- Political Science (select a concentration):
  - Government and Law
  - International Studies
- Psychology (select a concentration):
  - Child
  - Clinical
  - Forensic
- Public Administration
- Public Relations
- Radio-TV (production and programming)
- Secondary Education (select a concentration):
  - Biological Sciences
  - Biological Sciences Special Ed.
  - Citizenship
  - Citizenship Special Ed.
  - English
  - English Special Ed.
  - Mass Communication
  - Mass Communication Special Ed.
  - Mathematics
  - Mathematics Special Ed.
- Screenwriting
- Specialized Professional Studies/Funeral Services (select a concentration):
  - Environmental Health
  - Business Administration
- Sport, Arts and Entertainment Management
- Theatre Arts (select a concentration):
  - Acting (*audition required*)
  - Musical Theatre (*audition required*)
  - Stage Management (*interview required*)
  - Technical Theatre/Design (*interview required*)
- Undecided

\* Requires completion of an Associates Degree  
\*\* Requires completion of an Associates Degree in Specialized Studies

## PERSONAL ESSAY - USED TO EVALUATE APPLICANTS FOR DEPARTMENTAL SCHOLARSHIPS

Refer to the **Personal Essay** section on the website portion of the application for additional information at:

<http://www.pointpark.edu/Admissions/FullTimeUndergraduate/Requirements/PersonalEssay>

You may include your essay on a separate sheet of paper with your application or send it as an addendum to your application separately at a later time. You may send it via e-mail to [iss@pointpark.edu](mailto:iss@pointpark.edu) or mail it to the address listed on the application.

# GRADUATE APPLICANTS ONLY

**INTENDED MAJOR - GRADUATE - IF YOU HAVE COMPLETED A POST SECONDARY DEGREE**

## **MASTER OF BUSINESS ADMINISTRATION (MBA)**

- Management Track
- Management Information Systems Track
- International Business Track
- Sport, Arts & Entertainment Management
- Health Systems Management

## **MASTER OF EDUCATION**

- M.Ed. in Secondary Education Leading to PA Certification in Grades 7-12
- M.Ed. in Special Education Leading to Certification  
Choose a program focus:
  - Pre-Kindergarten - Grade 8
  - Grades 7-12
- M.Ed. in Teaching and Leadership

## **MASTER OF SCIENCE**

- M.S. in Criminal Justice Administration
- M.S. in Engineering Management  
*Applicants must have an engineering tech or related undergraduate degree.*
- M.S. in Environmental Studies

## **MASTER OF FINE ARTS in ACTING**

- M.F.A. in Acting

## **MASTER OF ARTS**

- M.A. in Curriculum & Instruction  
Also please select your intended concentration:
  - Adult Learning & Training
  - English as a Second Language (ESL)
  - PA State Certification K-12
  - General
- M.A. in Educational Administration  
*Applicants must have 5 years of teaching experience.*
- M.A. in Journalism and Mass Communication  
Choose a program focus:
  - Advertising
  - Broadcast
  - Print
  - Public Relations
- M.A. in Organizational Leadership  
Choose a concentration:
  - Leadership Development
  - Community Leadership
  - Management & International Studies for Leaders
  - Special Topics in Organizational Leadership

## **CONCURRENT MA/MBA**

- Concurrent M.A. in Journalism & Mass Communication/MBA  
Choose a program concentration:
  - Broadcast/Digital Media
  - Print/Digital Media Management
  - Public Relations/Advertising Agency/Dept. Mgmt.

## **ALL INTERNATIONAL GRADUATE APPLICANTS:**

- Complete this application for admission and return it with a non-refundable \$40 application fee.
- Request official transcript(s) from all previous institutions attended and have them sent to Point Park University.
- Submit two letters of recommendation. Your references should be in a position to assess your potential for successful graduate study.
- The graduate programs at Point Park University require a minimum undergraduate QPA of 2.75, with 3.0 in the undergraduate major. Applicants with lower QPAs may be admitted on the basis of relevant professional achievement, exceptional standardized test scores, or other unique qualifications. The Curriculum & Instruction and Educational Administration majors require a 3.0 QPA due to PA Department of Education guidelines.
- Additional application requirements by graduate program are outlined on the enclosed Graduate Requirements sheet.

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## **NOTICE OF NON-DISCRIMINATION**

Point Park University does not discriminate on the basis of race, color, national origin, sex, age, religion, ancestry, disability, veteran status, sexual orientation, marital status, caregiver status or familial status in the administration of any of its educational programs, activities or with respect to employment or admission to the University's educational programs and activities.

This policy is in accord with local, state and federal laws, including Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, Age Discrimination Act of 1975 and the Pittsburgh Human Relations Act. Inquiries regarding these regulations, policies or complaints of discrimination should be referred to the human resources officer, second floor, Thayer Hall, telephone number 412-392-3952. Inquiries regarding Title IX and the Title IX regulations can also be referred to the human resources officer as the Title IX coordinator.

As required by Pennsylvania Act 73, a copy of the University's Campus Crime and Security Report can be obtained through the link on our web site at [www.pointpark.edu/About/AdminDepts/PublicSafety/AnnualCampusCrimeReport](http://www.pointpark.edu/About/AdminDepts/PublicSafety/AnnualCampusCrimeReport).

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## **SIGNATURE**

I certify that I have answered all questions on this application accurately and to the best of my knowledge. I further understand that the inclusion of any false information will result in dismissal from Point Park University.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*