PART-TIME POSITION AVAILABLE

Sales Support – Business to Business

Visit our website! www.fastenal.com

Selected by Forbes as one of America’s Best Companies to Work For. Fastenal Company is an industrial and construction distributor with over 2300 locations in the United States and internationally. Fastenal is a fast-growing company with great career opportunities in sales and sales management with room for advancement. We currently have a part-time Support position available at our stores located in Latrobe, Greensburg, Charleroi, Uniontown, and Washington, PA.

Responsibilities include, but are not limited to:

- Assisting with Sales/Customer Service (telemarketing, counter sales)
- Assisting with Inventory Management
- Receiving, shipping, and product handling of industrial supplies
- Assisting with office duties as necessary (answering phones)
- Making deliveries in company vehicle

Fastenal Company is a service based corporation where a typical workday is the exception. As an employee, you will be challenged with new and diverse job responsibilities each day. This is an entry level position that offers a flexible schedule.

Successful candidates must:

- Possess a valid driver’s license and meet our MVR requirements
- Be at least 18 years old
- Be able to lift 50 lbs. on a regular basis
- Possess excellent oral and written communication skills
- Be highly motivated
- Have decision making and problem solving skills
- Possess the ability to learn and perform multiple tasks in a team environment
- Be customer-service oriented
- Have strong attention to detail
- Have basic math skills

If interested, please forward resume to Heath Hazard at hhazard@fastenal.com.

Fastenal Company is an Equal Opportunity Employer