

# Point Park University

## Employee Acknowledgement of the Return-to-Campus Requirements and Risks related to COVID-19

All employees of Point Park University have been provided with a copy of the Point Park University Operations Manual for Returning to Campus (the “Manual”). The Manual provides detailed guidance regarding the rules and regulations Point Park has implemented to provide a safer working environment in the midst of the ongoing COVID-19 pandemic.

Point Park cannot guarantee that individuals studying or working at the university will not be exposed to COVID-19. The Manual seeks to provide you with clear information on the steps Point Park has implemented as well as your personal obligations. By signing below, you acknowledge and accept the following:

- On or about March 11, 2020, the World Health Organization declared COVID-19, also known as coronavirus or novel coronavirus, a pandemic.
- I wish to continue my employment with Point Park. To continue my employment with Point Park, I understand that I will be required to return to campus to perform some or all of my work.
- I acknowledge that Point Park cannot guarantee that I will not be exposed to COVID-19 while performing work for Point Park and/or while present at Point Park facilities. I acknowledge and accept this risk.
- I have received and read the Manual. I understand that the Manual is not a guarantee of current or future employment and that I remain an at will employee.
- I have had the opportunity to ask any questions I have about my obligations under the Manual, and those questions have been resolved.
- I understand that compliance with the Manual is mandatory. If I violate the provisions of the Manual, I may be subject to discipline, up to and including termination.
- If, at any point, I believe I have been exposed to an unacceptable risk of exposure either as a result of the actions of a third party or due to a Point Park policy or requirement, I will contact Human Resources ([hroffice@pointpark.edu](mailto:hroffice@pointpark.edu)) immediately.
- I am executing this acknowledgment knowingly and voluntarily.

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Employee Name

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Date

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Employee Signature

**Completed forms should be sent to [hroffice@pointpark.edu](mailto:hroffice@pointpark.edu).**