Completing Your Graduation Application

Point Park University

PointWeb	
lome Academic Calendar Help	
ou are here: <u>Home</u> > <u>Welcome</u>	
Welcome to PointWeb	nal Survey for Student Engagement
Velcome 🗸	
PointAlert	NSSF
Fall and Summer 2019 Registration Dates	national survey of student engagement
Quick Links	u are a first year student or senior, please login to PointWeb to see your personalized survey link and enter for a chance to win a Smart TV or flex ars.
Point Park Homepage	
Point Park Email	uncements
S Course Registration	
🖇 Bill Pay & Flex	
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1. Log in to PointWeb

Log into your PointWeb account at https://pointweb.pointpark.edu



You are here: <u>Home</u> > <u>Welcome</u>



2. Students

Select "Students" from the main menu bar

PointWeb

You are here: <u>Students</u> > <u>Student Information</u>

Students	Academic Information	
Student Information 🛛 🗙		
Course Information	UNDERGRADUATE	
Degree Information		
Student Accounts	Faculty Advisors:	Cara C Friez- LeWinter
Financial Aid		Michael Richard Elko
Advising	Istanded Maiara	

3. Degree Information

Select "Degree Information" from the left side menu.

PointWeb

Home	Students	Academic Resources	Academic Calendar	Forms Hel

You are here: <u>Students</u> > <u>Degree Information</u>



4. Graduation Application

Click the "Graduation Application" link.

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Introduction 5		
Personal Information	POINT PARK UNIVERSITY	GRADUATION APPLICATION
Address Information	Graduation is not an automatic process. Aft completion of your degree requirements a of graduation (see deadlines below). Failure	er meeting with your academic advisor and it is determined you are nearing the graduation application must be submitted before the deadline of your intended term to apply for graduation will delay the conferral of your degree and receipt of your
Degree	diploma. Students may complete their degr	ee requirements at the end of the Fall, Spring or Summer (August) terms.
Information	Undergraduate Students (Associate and be considered.	Baccalaureate degrees): only applicants with a cumulative QPA of 2.00 or above will
Survey	Graduate Students: only applicants with a	cumulative QPA of 3.00 or above will be considered.
	Deadlines for application:	
	Fall - July 31	
	Spring - September 30	
	Summer - January 30	
	*	
	Intended Graduation Year and Term	Fall 2019
	Please update any information that i corrections, send an email to r	s blank or incorrect. If something looks incorrect or you wish to mention any egistrar@pointpark.edu after submitting your graduation application.
		Next Page

5. Application Form: Introduction

Read the instructions on the form and begin completing your graduation application by selecting the year and term in which you plan to graduate. Then click "Next Page".

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✓ Introduction



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6. Application Form: Personal Information

Review your personal information and update your personal email address, if necessary. Then click "Next Page".

*Note that the "Name on Record" is what will be printed on your diploma. If you wish to make changes to this information, send an email to <u>registrar@pointpark.edu</u> after you have submitted your application.

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✓ Introduction			
✓ Personal Information	Address Information		
✓ Address Information	* Address Line 1:	234 Concord Ave.	
Degree Information	Address Line 2:		
Survey	Address Line 3:		
	* Cranberry Township	State: * Pennsylvania	 Zip Code: * 15234
	Home Phone: 7242227777	Alternate Phone	7242227777
	The address enter	ed above is the location that your di	ploma will be sent to.
		Previous Page Next Page	

7. Application Form: Address Information

Review your address information carefully and make any necessary corrections. Then click "Next Page".

*Note that this is the address where your diploma will be mailed.

Office of the Registrar Forms



8. Application Form: Degree Information

Review your degree information. Then click "Next Page".

*If you believe any of the information is incorrect, contact the Office of the Registrar at <u>registrar@pointpark.edu</u> after submitting your graduation application.

Office of the Registrar Forms

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✓ Introduction

Personal
 Information

We Value Your Opinion

In order to assess Point Park University's overall effectiveness please answer the following questions below. Your responses to this questionnaire will be stored anonymously.

✓ Address Information

✓ Degree Information



To what extent has Point Park created and maintained an <u>environment that affirms the</u> <u>diversity of people and ideas</u>?

To what extent did your education at Point Park prepare you to pursue your career goals?

To what extent did your Point Park education provide you with skills to serve your community?

How would you evaluate your entire educational experience at Point Park?



9. Survey

Complete the four-question survey, then click "Submit".

Office of the Registrar Forms

Thank you for submitting your graduation application! You will be able to check the status of your application on PointWeb through the degree information page.

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If you have any questions or concerns please contact the Office of the University Registrar at <u>registrar@pointpark.edu</u>

If you require making changes to any information you submitted, please contact the Office of the University Registrar at registrar@pointpark.edu

That's it!

Once you've submitted your graduation application you will see the above confirmation message.

Your Graduation Application may only be submitted once. If you need to make changes after submitting your application, email the Registrar's Office at registrar@pointpark.edu

>>>> Move to the next slide to find out how to see the status of your application. >>>>

PointWeb		
Home Students Academic	Resources Academic Calendar Forms Help	
You are here: <u>Students</u> > <u>Degree Infor</u>	mation	
Students	Office of the Registrar Forms	Graduation Application Status
Student Information	View Reports	Graduation Application Status
Course Information		
Degree Information 💙	Graduation Application	Official Transcript
Student Accounts		Official transcript
Financial Aid	Degree Audit	Electronic Transcripts
Advising		The Office of the University Registrar is pleased to announce that all

Application Status

After you have submitted your graduation application you can check the status by going back to the "Degree Information" section in your PointWeb account. There, you can click the link for either "View Reports" or "Graduation Application Status". This allows you to track your application so that you know whether it has been reviewed or if your diploma has been mailed.