

PointWeb – Change of Address Instructions

Step 1: Login to pointweb.pointpark.edu



PP ID# Password: [I forgot my password](#)

Step 2: Navigate to and click on “Personal Info”



Step 3: Locate the “Biographical Info” tab



Step 4: Select the “Pencil” image (Next to Name, Address, and Personal Details)



Step 5: Change/correct address information

Step 6: Click “Submit”

