
Name Student ID Number Date of Birth

New Address: _____
Street

Apartment Number

City, State, ZIP

Home Phone Work Phone Cellphone Email Address

Change of Emergency Contact Information

_____ Primary Contact Name	_____ Secondary Contact Name
_____ Relationship	_____ Relationship
_____ Address	_____ Address
_____ City, State, ZIP	_____ City, State, ZIP
_____ Work Phone	_____ Work Phone
_____ Home Phone	_____ Home Phone
_____ Cellphone	_____ Cellphone
_____ Email	_____ Email

Change of Name

New Name * Preferred Name

**You MUST attach a copy of the marriage certificate, divorce decree or court order. Name changes cannot be processed without legal documentation.*

Signature Date

For Institutional Research Purposes Only

Are you Hispanic/Latino? Yes No

Regardless of your response above, select one or more races:

American Indian/Alaska Native Asian Black or African-American Native Hawaiian/Other Pacific Islander White

Return form to: Point Park University
Office of the University Registrar
201 Wood Street
Pittsburgh, PA 15222-1984
Fax: 412-392-8062

Reminder for STUDENT EMPLOYEES: Contact the Human Resources Office to also update your home address to ensure that your information is listed correctly on your paychecks and W-2 forms.