How Long Will It Take?  
Plan for that Research Paper

*Spring break is over. That usually means research paper due dates are right around the corner. It’s crunch time, but you are still in the process of gathering the best possible books, articles, and data for your assignments. Do you need to panic?*

It depends. With a little planning, you will have millions (yes, millions) of library resources at your finger tips.

<table>
<thead>
<tr>
<th>Resource</th>
<th>How much time</th>
<th>What you need to know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article Databases</td>
<td>Instant</td>
<td>Check the full-text boxes to guarantee that your results will provide you with articles that can be printed out or saved RIGHT NOW! Most databases will also provide ALA or MLA citations. Ask How!</td>
</tr>
<tr>
<td>ebrary books accessible through Pointcat or Online Resources—Databases</td>
<td>Instant</td>
<td>30,000+ online books</td>
</tr>
<tr>
<td></td>
<td></td>
<td>You can only print out small portions of the book at one time. Ebrary will supply you with an APA or MLA citation. Ask how.</td>
</tr>
<tr>
<td>Library Books found on Pointcat</td>
<td>Now or Later</td>
<td>If the book is not already checked out, it is available now. Reserve it through Pointcat so that it will be waiting for you on the hold shelf. If the item is already checked out, reserve it through Pointcat so that you are the next in line to get it.</td>
</tr>
<tr>
<td>E-ZBorrow</td>
<td>4 to 5 days</td>
<td>You will need the barcode on the back of your student ID to enter into the E-ZBorrow catalog. Once received by Point Park library, E-ZBorrow books will be waiting for you on our hold shelf.</td>
</tr>
</tbody>
</table>

(How Long Will It Take, cont’d on page 4)

I.M. Reminder

REMEMBER! Library staff members are available to answer your research and general library questions through Instant Messenger. If you have an AOL or Yahoo instant messenger account, contact us at pointlibim. This service is available during our business hours.

What’s New

DVDs

The Library continues to update our DVD collection with new releases, academy award nominees and winners, kitschy classics, and documentaries.

For a list of newly available DVDs go to:  
www.pointpark.edu —> Library —> Pointcat – the Online Catalog —> New Books, DVDs, Plays, and More

Here’s a sampling of our recent additions (check Pointcat for availability status):

- 24 Arrested Development
- Attack of the Killer Tomatoes
- Babel
- Borat
- Clerks II
- The Departed
- The DaVinci Code
- The Evil Dead
- This Film is Not Yet Rated
- Flags of our Fathers
- The Illusionist
- Little Miss Sunshine
- Saved
- Six Feet Under
- Superman Returns
- Syriana
- V for Vendetta
- Wallace & Gromit in the Curse of the Were-Rabbit
Encyclopedias are so much more than elegant bookshelf fillers in your parent’s den. Subject area and general encyclopedias are invaluable resources to gather background information for assignments, paper topics, or for settling bets among friends. There are many readily available to you online through our Point Park University Library databases. Xreferplus and Oxford Reference Online contain a variety of encyclopedias, along with other reference resources, such as dictionaries, biographies, reader companions, fact books, atlases, and guides. Subject areas in these reference databases include the arts, history, geography, environmental sciences, business, law, religion, behavioral sciences, and much more. Many Xreferplus and Oxford Reference resources also contain vivid color images, illustrations, and maps.

Go to www.pointpark.edu → Library → Online Resources → Databases → All Databases to find these encyclopedias and other reference resources in Oxford Reference Online and Xreferplus:
- Britannica Concise Encyclopedia (Xreferplus)
- Columbia Encyclopedia (Xreferplus)
- The Concise Corsini Encyclopedia of Psychology and Behavioral Science (Xreferplus)
- Encyclopaedia of the Renaissance (Xreferplus)
- Encyclopedia of Computer Science (Xreferplus)
- Encyclopedia of Ecology and Environmental Management (Xreferplus)
- Encyclopedia of the European Union (Xreferplus)
- Encyclopedia of Global Change (Oxford Reference)
- Encyclopedia of Mammals (Oxford Reference)
- Encyclopedia of the Middle Ages (Oxford Reference)
- Encyclopedia of North American Indians (Xreferplus)
- Oxford Encyclopedia of Theatre and Performance (Oxford Reference)
- The Royal Society of Medical Health Encyclopedia (Xreferplus)
- World Encyclopedia (Oxford Reference)

Point Park Library has over forty online databases containing full-text articles from magazines, newspapers, and academic journals. We cannot emphasize enough the value of these electronic resources for research, staying current in your academic field, or for general knowledge and reading pleasure. Do you long for the tactile pleasures of turning real pages? Do you sometimes wish that you didn’t have to be tethered to a computer screen while reading your favorite journal?

Don’t forget that the Library has over 170 CURRENT magazines, journals, and trade publications in our print periodical section (First Floor of University Center near Forbes Ave “entrance”).

Stop by and browse! You may be pleasantly surprised to find that we have the following periodicals in print:

- Popular Magazines and News Magazine
  - Consumer Reports
  - Ebony
  - Economist
  - Esquire
  - Newsweek
  - New Yorker
  - Parents
  - People
  - Self
  - Sports Illustrated
  - Time
  - And More

(Print Periodicals cont’d on page 3)
Fun with Archives

Progress is being made in inventorying and organizing the initial acquisitions of the University Archives. During the summer session, we will continue our collection of historically significant Point Park documents and records from University departments and organizations. Look for information and guidelines about our archival acquisitions in future emails and campus mailings. In the meantime, enjoy some of the treasures from Point Park’s past!

From Point Park University Archives Photograph Collection

---

PRINT PERIODICALS

Cont’d from page 2

**Business**
- Business and Economic Review
- Business Week
- Forbes
- Journal of International Business Studies
- Pittsburgh Business Times
- And More

**Education**
- Chronicle of Higher Education
- Educational Researcher
- Educational Theory
- Elementary School Journal
- And More

**Criminal Justice**
- Criminal Justice and Behavior

**Science and Engineering**
- Civil Engineering
- Mechanical Engineering
- Nature
- Science
- And More

**Journalism and Mass Communication**
- Advertising Age
- Broadcasting & Cable
- Columbia Journalism Review
- Communication Quarterly
- And More

**Performing Arts**
- American Theatre
- Dance
- Theatre Topics
- Variety
- And More

**History and Literature**
- American Heritage
- American Literature
- College English
- Current History
- Journal of African American History
- Western Pennsylvania History
- AND SO MUCH MORE

---

**ELEVATOR**

The elevator is for “up” service only. An operator will be on duty and the elevator will stop only at lower lobby, 4th and 5th floors. Students will use stairs between classes and going down at all times.

**IF IN DOUBT ASK SOMEONE IN AUTHORITY**

Don’t Depend Upon A Classmate!

**ASSEMBLY ETIQUETTE**

Below are listed a few points in Assembly Etiquette which should be observed at all times:
1. Movement to and from assemblies should be in an orderly fashion with no running, pushing, or crowding.
2. Students should go quietly and quickly to the assembly area and sit down.
3. Talking and horseplay during any kind of program is improper.
4. Students are not to read, study or pass notes while attending assembly programs.
5. Assembly programs are for education as well as entertainment and should be received as such.

From Business Training College Handbook, 1958

---

From Business Training College Handbook, 1958
How Long Does it Take?

Cont’d from page 1.

<table>
<thead>
<tr>
<th>Resource</th>
<th>How Much Time</th>
<th>What You Need to Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interlibrary Loan</td>
<td>One week to many weeks</td>
<td>Books are usually shipped for free. Photocopied articles will require a minimum fee of $5.00</td>
</tr>
<tr>
<td>Fill out a form at <a href="http://www.pointpark.edu">www.pointpark.edu</a> —&gt; Library —&gt; Interlibrary Loan to request articles, books and other resources from around the world</td>
<td>Depending on availability and distance</td>
<td></td>
</tr>
<tr>
<td>Palinet Academic Library Reciprocal Borrowing Form</td>
<td>As fast as your feet can get you to CMU or Duquesne or other local universities (but not University of Pittsburgh)</td>
<td>If you need a book now and it is available at one of the local participating academic libraries, see a Point Park Librarian to get a signed Palinet form that will allow you to check out limited items in person at another school. Be aware – you are bound by the other school’s circulation policies and YOUR POINT PARK LIBRARY CIRCULATION RECORD MUST BE IN GOOD STANDING before we sign the form.</td>
</tr>
</tbody>
</table>

Upcoming Library Events

Scholastic Book Fair Monday, April 2—Thursday, April 5 AND Monday April 9 – Wednesday, April 11

A percentage of sales go towards building the Education Department’s Curriculum and Children’s Literature Collection.

Easter Basket raffle! Also, stop by to donate to the One for Books campaign.

Book Sale Ongoing sale...until books run out

Books $. 50 each.

Extended Exam Week Hours

Check the Library Web pages for extended hours prior to and during Exam Week.

Faculty Lab Sessions

Check your email for end-of-semester library demonstrations. Proposed topics include:

- Setting up database email alerts
- Ebooks and ebrary
- Using ebooks and database articles as assignments in Blackboard

Student Lab Sessions

The library computer lab will be reserved for special library help sessions for students. Keep an eye out for future flyers and emails. Proposed topics include

- Help with APA and MLA citations

Point Park University Library

University Center (414 Wood St.) 412
-392-3171

library@pointpark.edu

www.pointpark.edu —> library

I.M. — pointlibim

Hours:
M-Th: 8:00am -10:00pm
Fri: 8:00am-5:00pm
Sat: 8:00am-7:00pm
Sun:1:00pm-9:00pm