


NEEDS	LINKS & LOGINS	PEOPLE
ID, Email, Rosters, Course Management, Schedules	<ul style="list-style-type: none"> <li>• <a href="#">PointWeb</a> (rosters and class schedules) <ul style="list-style-type: none"> <li>◦ <a href="#">PointWeb Tutorials here</a></li> </ul> </li> <li>• <a href="#">MyPointPark</a> (email, Canvas, and PointWeb logins)</li> <li>• <a href="#">ID Request</a> (requires login)</li> <li>• <a href="#">IT Help Desk</a> / <a href="mailto:helpdesk@pointpark.edu">helpdesk@pointpark.edu</a></li> <li>• <a href="#">New Faculty FAQ</a> on CIE's webpage (scroll down)</li> </ul>	Dept. Chair or Admin, HR, Emily Conrad, IT Help Desk, CIE
Professional Development Needs, Including Getting Started as an Instructor	<ul style="list-style-type: none"> <li>• <a href="#">CIE 100</a>, (a Canvas course to help faculty develop strong syllabi, policies, and practices)</li> <li>• <a href="#">Instructor Resource Center</a> (Deep!)</li> <li>• <a href="#">CIE's monthly professional development sessions</a></li> <li>• <a href="#">CIE's monthly podchats</a> (linked via Canvas)</li> <li>• CIE's resource library: Come visit LH 205</li> </ul>	Christl Caspar and Sarah Perrier
Canvas and Online Teaching & Learning	<ul style="list-style-type: none"> <li>• E-mail <a href="mailto:onlinesupport@pointpark.edu"><b>onlinesupport@pointpark.edu</b></a></li> <li>• <a href="#">Instructor Resource Center</a> (Deep!)</li> <li>• <a href="#">LMS Resources</a> (includes links to tutorials and training options)</li> <li>• <a href="#">PD 100</a> (a course to prepare all faculty for shifts to online learning)</li> </ul>	Chase Barron, Anthony Leone, Annie Shean, Todd Slater
Office of Accessibility Services	<ul style="list-style-type: none"> <li>• <a href="#">OAS on Point Park's Website</a></li> <li>• <a href="#">Instructor Accommodation Profile Login</a> (to view accommodations, likely requires SSO login)</li> <li>• <a href="#">Policy on Student Accessibility and Accommodation</a> (requires login to Point Park's Intranet and navigating to Academic Policy 005 )</li> </ul>	Cole Eskridge and Travis Shaw
Full-Time Faculty Union	<ul style="list-style-type: none"> <li>• <a href="#">CBA, 2021-2024</a></li> <li>• <a href="#">Point Park Faculty at the Newspaper Guild</a></li> </ul>	Dwight Hines, Kirstin Hanley, Marion Dixon, Bill Breslove
Part-Time Faculty Union	<ul style="list-style-type: none"> <li>• <a href="#">CBA, 2023-2025</a></li> </ul>	Rich Schiavoni

Bookstore	<ul style="list-style-type: none"> <li>• E-mail <b>abianchi@pointpark.edu</b> (manager's campus email)</li> <li>• E-mail <b>abianchi@bncollege.com</b></li> <li>• 412-392-3448</li> </ul>	Alex Bianchi
Counselling Center and Mental Health	<ul style="list-style-type: none"> <li>• <u>University Counseling Center</u></li> <li>• <u>How to Help, A Guide for Faculty and Staff</u></li> <li>• Immediate Help: Resolve Crisis Center 1-888-796-8226 or 988 to reach the National Suicide Hotline</li> <li>• 5th floor Lawrence Hall (beginning Fall 2023)</li> </ul>	Cassie Moffatt
Student Health Services	<ul style="list-style-type: none"> <li>• <u>Point Park's Student Health Website</u></li> </ul>	Rebecca Harper
Catalog & Registrar	<ul style="list-style-type: none"> <li>• <u>Classroom Features</u> (listed under "Faculty Resources")</li> <li>• <u>Room Changes</u> (begin with Chair)</li> <li>• <u>Grade Entry (including midterm grades)</u></li> <li>• <u>Preferred Name Change</u> (for students only; staff and faculty should work through HR)</li> <li>• <u>UG and GR Catalogs</u></li> </ul>	Scott Spencer or Angela Goodwin, but chairs can usually get you answers for these items quickly.
Center for Student Success	<ul style="list-style-type: none"> <li>• <u>Course Registration</u></li> <li>• Links for <u>Student Support</u></li> <li>• <u>Essential Support Offices Contact Info</u></li> <li>• <u>Early Alert / FinishLine</u></li> <li>• <u>Tutoring</u> (including Academic Coaching)</li> <li>• <u>Office of Accessibility Services</u></li> </ul>	Molly McClelland, Hannah Colbert, Cole Eskridge, Mike Elko, and your Dept's Success Coordinator
Tutoring Center, Writing Center, and Academic Coaching	<ul style="list-style-type: none"> <li>• General Information: e-mail <b>tutoring@pointpark.edu</b> or call 412) 392-8132</li> <li>• Visit WP 5th Floor</li> <li>• <u>Learn more about registering and using tutoring support via their webpage</u></li> </ul>	Michael Elko
Compliance & Title IX	<ul style="list-style-type: none"> <li>• <u>Online Reporting</u></li> <li>• <u>Compliance &amp; Integrity Policies and Resources</u></li> </ul>	Amanda Avampato, Stephanie Stark Poling

Emergencies & Lockouts	<ul style="list-style-type: none"> <li>• <a href="#">Point Park University Police</a></li> </ul>	Call 412-392-3960
Academic Integrity Questions	<ul style="list-style-type: none"> <li>• <a href="#">Read our Policy</a>. (UG Catalog, pp. 48-49; GR Catalog, pp. 32-33)</li> </ul>	Your Chair, Jim Thomas, Sarah Perrier
Attendance Concerns and Religious Leave Policy	<ul style="list-style-type: none"> <li>• <a href="#">General Attendance Policy</a>: Faculty set policies, though some programs or courses of study have separate practices. In general, students should not be penalized if they miss &lt;20% of a course <u>and</u> their absences are related to varsity athletics, classroom experiences/field trips, performances, and religious observances</li> <li>• If a student is missing classes beyond this recommended guideline, contact Hannah Colbert or use the FinishLine system to register an early alert</li> <li>• <a href="#">Religious Leave Policy</a> (requires login to Point Park's Intranet and navigating to Academic Policy 002)</li> </ul>	Jim Thomas, Hannah Colbert, Pastor Jennifer McCurry
Classroom Disruptions	<ul style="list-style-type: none"> <li>• <a href="#">Classroom Disruption Policy</a> (requires login to Point Park's Intranet and navigating to Academic Policy 004)</li> </ul>	Your Chair, Your Dean
Library, Library Instruction, and Open Educational Resources	<ul style="list-style-type: none"> <li>• <a href="#">To schedule a library instruction session</a></li> <li>• <a href="#">Search for good course materials in the OER libraries</a></li> <li>• <a href="#">General Library Search for texts, periodicals, media, and ebooks</a></li> </ul>	Liz Evans and Brenton Wilson
Learning More about Artificial Intelligence	<ul style="list-style-type: none"> <li>• <a href="#">Artificial Intelligence Foundations: Machine Learning</a> (access through LinkedIn Learning)</li> <li>• <a href="#">CIE's Introduction to Generative AI and Its Implications in Higher Education</a></li> </ul>	Christl Caspar

Quiet Space	<ul style="list-style-type: none"><li>• Reset Rooms are flexible spaces that invite everyone to rest and decompress as needed. Because they are sometimes used as refuge, they do require you to swipe in.</li><li>• UC LL16 B offers a giant LoveSac and a weighted blanket for quiet rest.</li><li>• WP 122 offers comfy chairs, squishmallows, a sound machine, yoga mats, journals, meditation prompts and other more active ways to help reset and focus.</li></ul>	
Coffee and General Support for Faculty		Sarah Perrier