


NEEDS	LINKS & LOGINS	PEOPLE
ID, Email, Rosters, Course Management, Schedules	<ul style="list-style-type: none"> • PointWeb (rosters and class schedules) <ul style="list-style-type: none"> ◦ PointWeb Tutorials here • MyPointPark (email, Canvas, and PointWeb logins) • ID Request (requires login) • IT Support / itsupport@pointpark.edu • New Faculty FAQ on TALL's webpage (scroll down) 	Dept. Chair or Admin, HR, Emily Conrad, IT Support, TALL
Professional Development Needs, Including Getting Started as an Instructor	<ul style="list-style-type: none"> • CIE 100, (a Canvas course to help faculty develop strong syllabi, policies, and practices) • Instructor Resource Center (Deep!) • CIE's monthly professional development sessions • CIE's monthly podchats (linked via Canvas) • TALL's resource library: Come visit LH 205 	Sarah Perrier
Canvas and Online Teaching & Learning	<ul style="list-style-type: none"> • E-mail onlinesupport@pointpark.edu • Instructor Resource Center (Deep!) • LMS Resources (includes links to tutorials and training options) • PD 100 (a course to prepare all faculty for shifts to online learning) 	Chase Barron, Anthony Leone, Annie Shean, Todd Slater
Office of Accessibility Services	<ul style="list-style-type: none"> • OAS on Point Park's Website • Instructor Accommodation Profile Login (to view accommodations, likely requires SSO login) • Policy on Student Accessibility and Accommodation (requires login to Point Park's Intranet and navigating to Academic Policy 005) 	Travis Shaw
Full-Time Faculty Union	<p>CBA, 2024-2027 (requires login to Point Park's Dayforce and navigating to Employee Resources & Policies - Collective Bargaining Agreements)</p>	Beverly Bautista, Marybeth Irvin, Aimee-Marie Dorsten, Amy Cesario
Part-Time Faculty Union	<ul style="list-style-type: none"> • CBA, 2023-2025 (requires login to Point Park's Dayforce and navigating to Employee Resources & Policies - Collective Bargaining Agreements) 	Rich Schiavoni

Bookstore	<ul style="list-style-type: none"> • E-mail abianchi@pointpark.edu (manager's campus email) • E-mail abianchi@bncollege.com • 412-392-3448 	Alex Bianchi
Counselling Center and Mental Health	<ul style="list-style-type: none"> • University Counseling Center • How to Help, A Guide for Faculty and Staff • Immediate Help: Resolve Crisis Center 1-888-796-8226 or 988 to reach the National Suicide Hotline • 5th floor Lawrence Hall (beginning Fall 2023) 	Cassie Moffatt
Student Health Services	<ul style="list-style-type: none"> • Point Park's Student Health Website 	Rebecca Harper
Catalog & Registrar	<ul style="list-style-type: none"> • Classroom Features (listed under "Faculty Resources") • Room Changes (begin with Chair) • Grade Entry (including midterm grades) • Preferred Name Change (for students only; staff and faculty should work through HR) • UG and GR Catalogs 	Scott Spencer or Angela Goodwin, but chairs can usually get you answers for these items quickly.
Center for Student Success	<ul style="list-style-type: none"> • Course Registration • Links for Student Support • Essential Support Offices Contact Info • Early Alert / FinishLine • Tutoring (including Academic Coaching) • Office of Accessibility Services 	Molly McClelland, Hannah Colbert, Cole Eskridge, Mike Elko, and your Dept's Success Coordinator
Tutoring Center, Writing Center, and Academic Coaching	<ul style="list-style-type: none"> • General Information: e-mail tutoring@pointpark.edu or call 412) 392-8132 • Visit WP 5th Floor • Learn more about registering and using tutoring support via their webpage 	Michael Elko
Compliance & Title IX	<ul style="list-style-type: none"> • Online Reporting • Compliance & Integrity Policies and Resources 	Amanda Avampato, Stephanie Stark Poling

Emergencies & Lockouts	<ul style="list-style-type: none"> • Point Park University Police 	Call 412-392-3960
Academic Integrity Questions	<ul style="list-style-type: none"> • Read our Policy. (UG Catalog, pp. 48-49; GR Catalog, pp. 32-33) 	Your Chair, Jim Thomas, Sarah Perrier
Attendance Concerns and Religious Leave Policy	<ul style="list-style-type: none"> • General Attendance Policy: Faculty set policies, though some programs or courses of study have separate practices. In general, students should not be penalized if they miss <20% of a course <u>and</u> their absences are related to varsity athletics, classroom experiences/field trips, performances, and religious observances • If a student is missing classes beyond this recommended guideline, contact Hannah Colbert or use the FinishLine system to register an early alert • Religious Leave Policy (requires login to Point Park's Intranet and navigating to Academic Policy 002) 	Jim Thomas, Hannah Colbert, Pastor Jennifer McCurry
Classroom Disruptions	<ul style="list-style-type: none"> • Classroom Disruption Policy (requires login to Point Park's Intranet and navigating to Academic Policy 004) 	Your Chair, Your Dean
Library, Library Instruction, and Open Educational Resources	<ul style="list-style-type: none"> • To schedule a library instruction session • Search for good course materials in the OER libraries • General Library Search for texts, periodicals, media, and ebooks 	Liz Evans and Brenton Wilson
Learning More about Artificial Intelligence	<ul style="list-style-type: none"> • Artificial Intelligence Foundations: Machine Learning (access through LinkedIn Learning) • CIE's Introduction to Generative AI and Its Implications in Higher Education 	Christl Caspar

Quiet Space	<ul style="list-style-type: none">• Reset Rooms are flexible spaces that invite everyone to rest and decompress as needed. Because they are sometimes used as refuge, they do require you to swipe in.• UC LL16 B offers a giant LoveSac and a weighted blanket for quiet rest.• WP 122 offers comfy chairs, squishmallows, a sound machine, yoga mats, journals, meditation prompts and other more active ways to help reset and focus.	
Coffee and General Support for Faculty		Sarah Perrier