

Updated Grade Appeals Policy for 22-23 Undergraduate and Graduate Catalogs

Reviewed on 9/13/2022

Grade Appeals

The parties recognize that faculty members are primarily responsible for assessing student performance, including the assignment of course grades, with respect to academic activities for which faculty members are individually responsible to teach. All course grades shall be based upon an impartial, professional evaluation of the students' academic performances in the course. The parties further recognize that the University allows any student to appeal the legitimacy of any course grade issued to the student in accordance with University policies and procedures, which may include a hearing before one or more faculty members. In the event a student appeals a course grade, the faculty member who issued the grade shall be responsible for providing the student with a full explanation for the basis of the grade.

A student grade appeal begins with an informal discussion between the student and the faculty member who assigned the grade at issue. If the grade appeal is not resolved through the aforementioned informal discussion, the student may further pursue the issue through a written appeal to and discussion with the Department Chair. Appeals to the Department Chair must occur within four (4) weeks after the start of the semester (fall/spring) immediately following the semester in which the grade was issued. If the grade appeal is not resolved through discussion between the student and the Department Chair and the student wishes to further pursue the grade appeal, the Department Chair shall convene a committee consisting of three (3) faculty members, at least one (1) of whom shall have familiarity with the subject matter of the course resulting in the disputed grade. The committee shall consider the grade appeal in accordance with procedures established by the University, which shall not be inconsistent with the provisions of this Article, and make a recommendation regarding the grade appeal to the Dean of the Appropriate School. The Dean shall make the final decision regarding all grade appeals.

In all student grade appeal matters, the student bears responsibility for establishing whether any grade issued by the faculty member should be modified