

<b>Name:</b>		<b>ID #:</b>	<b>DATE OF BIRTH:</b> / /
<b>New Address:</b>			
Street			
Apt. #			
City		State	Zip
<b>Home Phone #:</b>	<b>Work Phone #:</b>	<b>Cell Phone #:</b>	
<b>E-Mail Address:</b>			

### CHANGE OF EMERGENCY CONTACT INFORMATION

<b>Name:</b>		<b>ID #:</b>	<b>DATE OF BIRTH:</b> / /
<b>Primary Contact:</b>		<b>Relationship:</b>	
<b>Address:</b>			
Street			
Apt. #			
City		State	Zip
<b>Home Phone #:</b>	<b>Work Phone #:</b>	<b>Cell Phone #:</b>	
<b>E-Mail Address:</b>			

### CHANGE OF NAME

<b>Name (on previous records):</b>	<b>ID #:</b>	<b>DATE OF BIRTH:</b> / /
<b>New Name (You <u>must</u> attach a copy of the marriage certificate, divorce decree or court order. Name changes cannot be processed without legal documentation):</b>		

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<i>FOR INSTITUTIONAL RESEARCH PURPOSES ONLY (Circle One)</i>	African-American, Non-Hispanic	White, Non-Hispanic	Alaskan Native/American Indian
	Hispanic	Asian/Pacific Islander	Non-Resident Alien

Return form to:  
Point Park University  
Office of the Registrar  
201 Wood Street  
Pittsburgh, PA 15222-1984  
Fax: 412-392-8062

Reminder for student employees: contact the Human Resources Office to also update your home address to ensure that your information is listed correctly on your paychecks and W-2 forms.