



**Conservatory of Performing Arts  
Department of Theatre  
Audition/Interview Guidelines**

A pre-screen video submission is required for acting, musical theatre and theatre arts applicants. You must complete the pre-screening process in order to be considered for an in-person audition.

All theatre applicants are required to begin the academic application prior to submitting the pre-screening process and scheduling an audition or interview. Theatre Production applicants are also required to have submitted their portfolio via digital submission through Accepted via Point Park University's Accepted home page prior to scheduling their interview.

Please note: A \$90 artistic review fee is required for acting, musical theatre and theatre arts applicants. Fee is paid upon completion of the online registration form. Payment is required to hold your audition date and time and is non-refundable.

**What to Expect on Audition Day**

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- On-campus audition day activities typically last from 8:30 a.m. to 5 p.m. Plan to spend your day on campus.
  - Registration will begin at 8:30 a.m. in Lawrence Hall.
  - A campus tour and Q&A session are included as part of the on-campus audition activities.

**What to Bring to your Theatre Audition**

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- Performance / training resume
- Head shot (should not exceed 8x10 in size)

DO NOT send these materials prior to your audition. Any materials submitted to Point Park University are NON-RETURNABLE.

# Acting Audition Guidelines

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**All candidates must come prepared with the following:**

- Applicants are asked to present **two contrasting, one-minute, memorized monologues** from works of established playwrights, including at least one contemporary selection.

**In order to have the most successful audition possible, please read and adhere to the following guidelines:**

- Monologues must be from published plays written for the theatre.
- You should have read the entire play and have a thorough understanding of the character you are playing.
- Choose a character that is close to your age range.
- The monologue should be realistic (**no dialects and/or character voices**).
- Monologue should not exceed one-minute in length.
- Be prepared to perform an additional monologue if asked.
- Monologues must be fully memorized.
- **Original material is not accepted.**

We are interested in observing your talent and preparation, including thoughtful choices that demonstrate your understanding of the character's dramatic action.

**On-Campus Auditions Only:** At the completion of the monologue segment of the audition, some students may be asked to remain to rework their monologues under the direction of the faculty auditors. In some cases, a callback is not necessary, although auditors **may** choose to conduct a callback session with selected students.

## **Acting Audition Attire**

- Please dress in clothing that promotes a feeling of confidence and allows movement.

**Be prepared, but also remember to have fun. We want to see YOU!**

## Theatre Arts Audition Guidelines

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### All candidates must come prepared with the following:

- Applicants are asked to present **two contrasting, one-minute, memorized monologues** from works of established playwrights, including at least one contemporary selection.
- Applicants will be interviewed by faculty adjudicator(s).
- Applicants may submit an artistic resume or portfolio detailing work in relevant disciplines, summer programs attended, playwriting samples (short or full-length play) or other artistic achievement.

### In order to have the most successful audition possible, please read and adhere to the following guidelines:

- Monologues must be from published plays written for theatre.
- You should have read the entire play and have a thorough understanding of the character you are playing.
- Choose a character who is close to your age range.
- The monologue should be realistic (**no dialects and/or character voices**).
- Monologue should not exceed one-minute in length.
- Be prepared to perform an additional monologue if asked.
- Monologues must be fully memorized.
- **Original material is not accepted.**

We are interested in observing your talent and preparation, including thoughtful choices that demonstrate your understanding of the character's dramatic action, as well as your potential as a contemporary theatre collaborator.

**On-campus auditions only:** at the completion of the monologue segment of the audition, some students may be asked to remain to rework their monologues under the direction of the faculty auditors. In some cases, a callback is not necessary, although auditors **may** choose to conduct a callback session with selected students.

### Audition Attire

- Please dress in clothing that promotes a feeling of confidence and allows movement. **Be prepared, but also remember to have fun. We want to see YOU!**

# Musical Theatre Audition Guidelines

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All candidates must come prepared with the following:

- **Two contrasting** songs: a ballad (16-bar cut with a sustained legato line) and an up-tempo (32-bar cut which should show a contrast to the ballad in style, rhythm and vocal technique, i.e., legit/belt).
- At least one selection should be from the pre-1980s Broadway repertoire.
- A Contemporary monologue — no longer than one-minute in length — that must be chosen from a published play by an established playwright.
- All musical theatre candidates will participate in a dance call.

**In order to have the most successful audition possible, please read and adhere to the following guidelines:**

## SONGS

- Candidates must provide the accompanist with sheet music in the proper key with full accompaniment. Music must be placed in a binder.
- Music should be appropriately marked, i.e., where you are starting/ending and the name of the song should be at the top. Please check that the bass line of the piano part is included.
- Accompanists will **not transpose, no lead sheets, no a cappella singing**.
- Occasionally, the panel may ask to hear you sing an additional selection. Please bring your audition book of songs with you.
- All selections must be fully memorized.

## MONOLOGUE

- Monologue must be from a published (contemporary) play written for the theatre.
- You should have read the entire play and have a thorough understanding of the character you are playing.
- Choose a character that is close to your age range.
- The monologue should be realistic (**no dialects and/or character voices**).
- Monologue should not exceed one-minute in length.
- Be prepared to perform an additional contemporary monologue if asked.
- Monologue must be fully memorized.
- **Original material is not accepted.**

## Musical Theatre Audition Attire

- **Dance Call: wear appropriate dance attire. No bulky or loose-fitting clothing.**
  - **Female:** Leotard and tights (you may wear dance shorts or a dance skirt). Jazz shoes or character shoes.
  - **Male:** Jazz pants. Form-fitting, solid color T-shirt. Jazz shoes.

**Be prepared, but also remember to have fun. We want to see YOU!**

## Theatre Production Interview and Portfolio Information

Candidates will interview with a technical theater/design or stage management faculty member. **All candidates need to bring a portfolio and resume to the interview.** Letters of reference from directors, theater teachers or other individuals who can judge your skills and character are appreciated but not required.

Along with your portfolio and resume please come prepared to discuss your skills as a theater artist. Why are you interested in this profession and what do you know about our program? What are your short-term and long-term goals? What qualities do you think you need to possess in order to be successful? Are you able to work as part of a team?

Also, be prepared to ask us your questions.

### **Technical Theatre and Design Portfolios**

Include works that illustrate your artistic talents and involvement in theatre production. Not all samples have to pertain directly to theater but should show your creative and technical skills or potential.

#### **Examples for a design (scenic, lighting, costume) area of interest:**

- Sketches, drawings, paintings, sculpture
- Scenic painting
- Model building, scale sketches
- Costume construction, garments
- Photography
- Associated paperwork: light plot, ground plan, elevations etc.
- Photographs of theatrical elements in various stages of completion
- Craft projects or objects you have built
- Photos of productions under stage light

#### **Examples for a technology area of interest:**

- Photographs of theatrical elements in various stages of completion.
- Drafting
- Drawings
- Photographs or paperwork related to technical or managerial/leadership projects

## Stage Management Portfolios

Candidates should include anything that demonstrates organizational and people skills as applied to the student's involvement in theatrical productions. Not all samples have to pertain directly to theater but should show your organizational skills.

### Examples:

- Prompt books
- Running notes
- Contact sheets
- Cast lists
- Prop lists
- Rehearsal schedules
- Photographs of performances

Please provide the adjudicator with samples of your portfolio that can remain in the possession of Point Park University. These samples should be hard copies or digital copies of your original work. Do not submit originals. Please do not include programs.

## Artistic Decisions

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Acceptance into the Department of Theatre is based on talent and potential as demonstrated in the audition/interview. Applicants must be academically and artistically admitted into Point Park. Applicants WILL NOT receive their artistic decision until they have received an academic decision from the Office of Admissions.

**For Musical Theatre, Acting, and Theatre Arts Applicants:** Applicants who audition by March 2, 2020 and are academically admitted, will receive their artistic decision and possible artistic achievement award via email and letter beginning March 11, 2020.

**For Theatre Production Applicants:** Rolling: Candidates will be notified by email and letter of their artistic admission and possible artistic achievement award as the academic and artistic decisions are made.

## **Area Hotels**

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The following hotels are convenient to both the University and major traffic routes. This list is supplied to make your visit to Point Park University easier and is not an endorsement of any particular establishment. All hotel information is subject to change. Please contact the hotel for further information.

### **Cambria Suites at Consol Energy Center**

1320 Centre Avenue  
Pittsburgh, PA 15219  
412-381-6687

### **Courtyard Marriot**

945 Penn Avenue  
Pittsburgh, PA 15222  
412-434-5551

### **Fairmont Pittsburgh**

510 Market Street  
Pittsburgh, PA 15222  
412-773-8800

### **Pittsburgh Marriot City Center**

112 Washington Place  
Pittsburgh, PA 15219  
412-471-4000

When booking online, place 2PP in the “corporate/promotional” box when you type in your dates and search the hotels on Marriott’s website to get the preferred rate.

### **Sheraton Station Square**

300 West Station Square Drive  
Pittsburgh, PA 15219  
412-261-2100

### **Wyndham Grand**

600 Commonwealth Place  
Pittsburgh, PA 15222  
412-391-4600

## Parking

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### Major Parking Facilities

The Pittsburgh Parking Authority operates large parking facilities throughout Downtown Pittsburgh, and offers an online map of its locations. Those closest to Point Park are:

- **Third Avenue Garage** -- Located between Wood and Market streets, across from Thayer Hall.
- **Wood-Allies Garage** -- Located between Wood and Market streets, across the street from Academic and Thayer Halls.
- **Mon Wharf** -- Located off Fort Pitt Boulevard at Wood Street. Note: The Mon Wharf is subject to closure when high water on the Monongahela River floods the parking area.

### Additional Parking Options

- Commercial surface lots and garages are located throughout Downtown, with several near Point Park. The Pittsburgh Downtown Partnership offers an [interactive parking map](#) that shows a variety of parking options, both public and private.
- The Station Square complex, across the Monongahela River from Downtown, has two large parking lots and operates a shuttle that runs through the Point Park campus. Check [Station Square's parking website](#) for additional details.

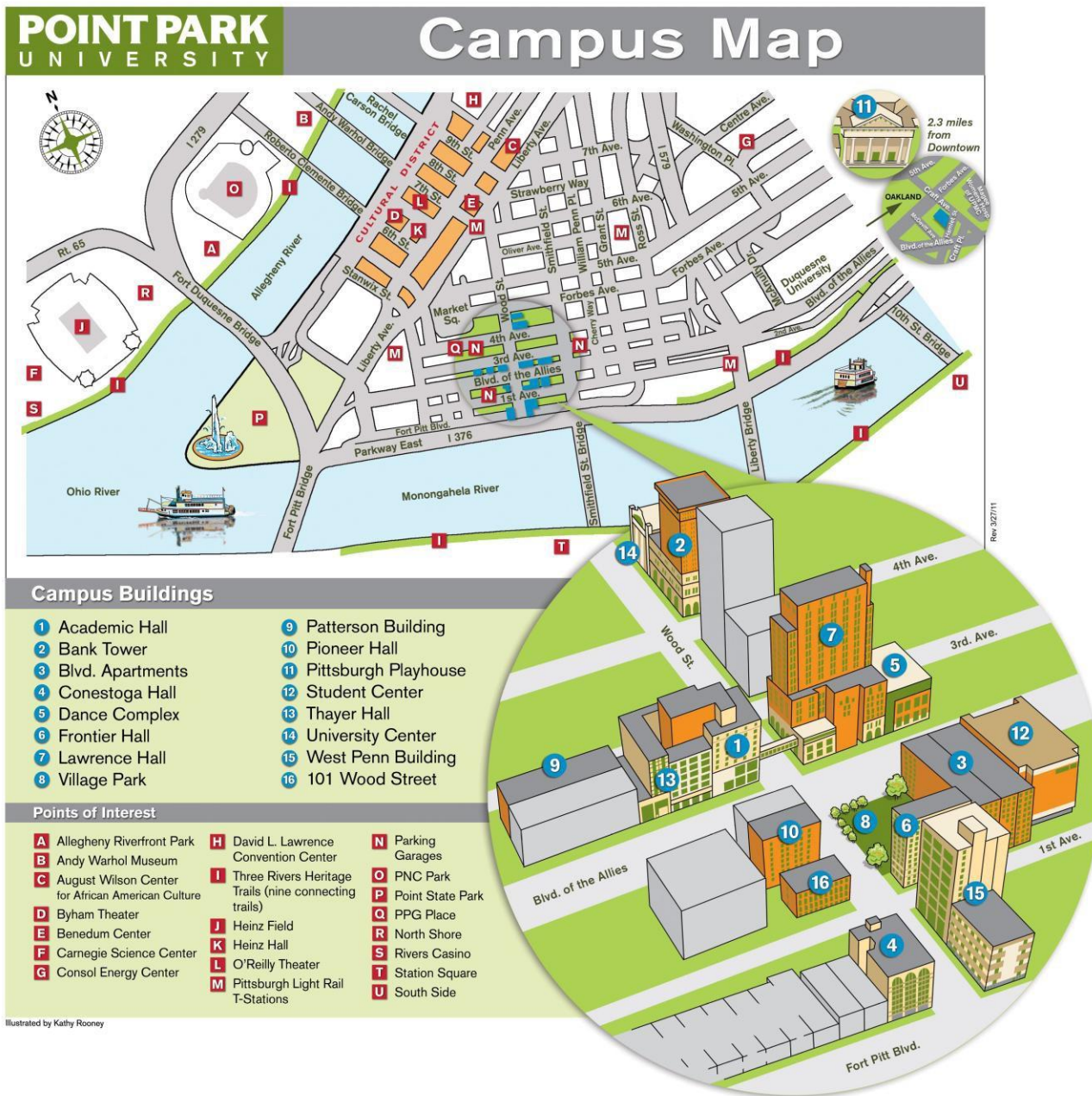
### Street Parking

Metered parking is available on some streets in and around campus, but please be aware that metered spaces are regularly checked and violations will be ticketed.

In particular, do not park on the Boulevard of the Allies during hours when parking is not allowed, as vehicles are ticketed and/or towed.



## Campus Map



## Questions? Contact Us

If you have any questions, please contact the Conservatory of Performing Arts at (412) 392-3451 or via e-mail at [conservatory@pointpark.edu](mailto:conservatory@pointpark.edu). Office hours are Monday through Friday 9 a.m. to 4 p.m., Eastern standard time.