

Point Park University

School of Education

Career and Technical Teaching in Practice (CTTP)

Certification Program

www.pointpark.edu/cttp



**A Distinctive, Innovative, Experiential Opportunity
for CTE Certification**

(CTE Instructional I and Instructional II)

www.pointpark.edu/CTTP

Contact: *Dr. Linda B. Hippert, Associate Professor*

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How does Point Park University's CTP Certification Program differ from other Career and Technical Certification programs?

- As new Career and Technical educators progress to transferring their knowledge and practice in the field to their students in the classroom, this certification program focuses initial coursework on the immediate needs of the Career and Technical classroom educator and continued coursework on enriching and advancing pedagogical knowledge and skills applicable to CTE schools and classrooms.
- Course content, as well as required assignments and assessments, are designed to be applicable to the classroom and school environment, and reflect “practice in action.”
- Career and Technical educators work to obtain proficiency of PDE competencies and course objectives in a “learn by doing” model, with specific feedback for improvement from faculty. Career and Technical educators continue to resubmit required summative assessments, during each eight-week course term, until required levels of proficiency are achieved, thus maximizing the learning experience.
- The program is designed as an “asynchronous” Cohort model, thus enabling new Career and Technical educators from across the Commonwealth to enroll and learn during times agreeable to their personal schedules.
- The model allows Career and Technical educators to engage with colleagues in Career and Technical Centers throughout Pennsylvania and provides the opportunity to meet weekly in a one-hour synchronous session with faculty and colleagues. Sessions are recorded for those unable to attend, or for those desiring information from the session.
- Objectives for the courses in the Career and Technical Instructional I Certification Program are aligned to PDE competencies, as required; however, specific course content, and activities and assessments are designed in collaboration with an advisory board of Career and Technical Center Directors and others with experience in CTE. This collaboration provides assurance that new Career and Technical educators gain knowledge and can demonstrate proficiency in both competencies required by PDE and practical classroom applications necessary for quality teaching in a Career and Technical setting.



How long will it take for students to complete their Career and Technical Instructional I Certification?

- The Point Park University School of Education will offer one course, each eight-week term, as each Cohort begins. Each course, other than EDUC 216 (6 credits) is 3 credits. CTE Instructional I certification may be completed in one (1) calendar year with enrollment in the following courses:

Coursework leading to CTE Instructional I Certification:

- **Course I** **EDUC 105** CTE - Introduction to Teaching
- **Course II** **EDUC 106** CTE - Classroom Management
- **Course III** **EDUC 107** CTE - Differentiated Instructional Methods
- **Course IV** **EDUC 108** CTE - Assessment Strategies
- **Course V** **EDUC 109** CTE - Instructional Planning
- **Course VI** **EDUC 110** CTE - Content Literacy

Coursework leading to CTE Instructional II Certification:

- **Course I** **EDUC 200** CTE – Learners with Diverse Needs
- **Course II** **EDUC 201** CTE – Student Wellness and Resilience
- **Course III** **EDUC 205** CTE – Math for Educators
- **Course IV** **EDUC 206** CTE – Inquiry Based Learning
- **Course V** **EDUC 207** CTE – Psychology of Learners
- **Course VI** **EDUC 208** CTE – Composition and Communication
- **Course VII** **EDUC 209** CTE – Technological Applications and Trends
- **Course VIII** **EDUC 211** CTE – Curriculum Design and Implementation
- **Course IX** **EDUC 212** CTE – Program Evaluation and Improvement
- **Course X** **EDUC 213** CTE – Industry Partnerships
- **Course XI** **EDUC 214** CTE – Leadership and Advocacy
- **Course XII** **EDUC 215** CTE – Legal and Ethical Issues
- **Course XIII** **EDUC 216** CTE – Professional Teaching Practicum (6 credits)

- The program is designed as a Cohort model, as students benefit from continuous learning, applicable to their growth as an educator. In addition, developing relationships with other colleagues in their cohort provides further peer support in their endeavor to become high quality Career and Technical classroom educators.
- The inaugural Cohort for CTE Instructional I began January 2025. Additional cohort start dates for Instructional I Certification are May 2025, October 2025 and January 2026, based upon interest and enrollment.
- The first cohort for CTE Instructional II certification begins Fall, 2025, with a subsequent cohort expected to be offered in January, 2026.

Note: To the extent possible, Point Park University and the School of Education will work to accommodate individual student needs in course scheduling, including but not limited to appropriate course transfers from other universities and assessment of prior learning. Individualized review of transcripts is available to prospective students at no charge.

May students choose to take the courses outside of the Cohort model recommended sequence?

- Although the content of a single course is not dependent on specific knowledge from a previous course in the sequence, the Point Park University School of Education faculty has recognized the educational benefit of student learning in a cohort environment, thus the intentional design of the program considered the University experience with this model of learning.
- When personal/professional situations arise, which lead to a student being unable to follow the course sequence, Point Park University will strive to accommodate the student and provide a mutually agreed upon delivery of the program and courses, thus enabling the student to complete without delay.

When may prospective students apply for the Point Park University Career and Technical Teaching in Practice Certification Program (CTTP)?

- Program and information for applying to the CTTP Certification Program can be found at: www.pointpark.edu/CTTP. Specific questions regarding Admissions processes and procedures may be directed to **Jodi Golis, Admissions Counselor**, jgolis@pointpark.edu. There is no fee associated with applying to the program – www.pointpark.edu/CTTP, **click APPLY**.

May students transfer courses taken for Career and Technical Instructional I and II Certification programs at other Universities to the Point Park University, School of Education Career and Technical Teaching in Practice Instructional I or Instructional Certification Program?

- Students who desire to transfer to Point Park University from another approved University Career and Technical Instructional I certification program will be entitled to receive a transcript and course review, at no charge.
- To be eligible for transfer to the Point Park University School of Education, Career and Technical Teaching in Practice Certification Program (CTTP), a course taken at another university must be aligned with the objectives and competencies of one or more of the required courses in the Point Park University approved program. Most courses taken in other university CTE programs are transferable to Point Park University. Contact **Ashlee Geesaman**, ashlee.geesaman@pointpark.edu to request a transcript review. There is no cost for a transcript review.
- Students may request such a review prior to enrolling in the Career and Technical Teaching in Practice (CTTP) Certification Program at Point Park University.

Does Point Park University offer both the Career and Technical Instructional I and II Certification?

- Yes. Point Park University was approved by PDE in October, 2024 to offer CTE Instructional I Certification (18 credits) and was approved by PDE in March, 2025 to offer CTE Instructional II certification (42 credits).
- Successful completion of the course requirements for CTE I Certification and CTE II Certification will lead to the ability for the student to attain an Associate's Degree in Applied Science in Career and Technical Education from Point Park University.
- Note: To attain the Associate's Degree from Point Park University, students must have earned 50% or more of their credits from Point Park University.
- Students may choose to continue their education and earn their Bachelor's degree in Instructional Studies by successfully completing an additional 60 credits.

What is the cost per credit and per course for the Point Park University Career and Technical Teaching in Practice (CTTP) Certification Program?

- The **2024-2025 Undergraduate cost per course credit** for the CTTP program is \$514 per credit, plus a technology fee of \$40 per credit. All courses are 3 credits.

2024-2025 Tuition = $\$514 \times 3 = \1542 ; Technology Fee = $\$40 \times 3 = \120 ;
Total cost per undergraduate course=\$1662

The **2025-2026 Undergraduate cost per course credit** for the CTTP program is \$528 per credit, plus a technology fee of \$40 per credit. All courses are 3 credits.

2025-2026 Tuition = $\$528 \times 3 = \1584 ; Technology Fee = $\$40 \times 3 = \120 ;
Total cost per undergraduate course=\$1704

- The Accounting Department of Point Park University works with schools who provide reimbursement for tuition and can invoice schools directly to avoid students being required to pay then be reimbursed. Contact **Misty Abraham, Director of Student Accounts**, mabraham@pointpark.edu with specific questions. In addition, payment plans and financial counseling exist for students who hold responsibility for partial or full payment of their tuition.

Whom may I contact to learn more about the Point Park University Career and Technical Teaching in Practice (CTTP) Certification Program?

Those interested in learning more about the program may contact Dr. Linda Hippert, Associate Professor, at 412-389-6631 (text or call) or lhippert@pointpark.edu.