

Your Free Application for Federal Student Aid (FAFSA) was selected by the U.S. Department of Education for a review process called verification. In this process, Point Park University will be comparing information from your FAFSA with the information from this document and other sources to verify the accuracy of your FAFSA results. Under the Federal Student Aid Program regulations (34CFR, part 669), we are required to review this information before finalizing your Federal aid. The documents needed to complete the verification process are available online at <https://www.pointpark.edu/Admissions/FinancialAid/FinancialAidForms> as outlined in your notification letters/or emails. **Please complete and include handwritten signature(s) upon your submission of this document. Submission of documents electronically to [financialaid@pointpark.edu](mailto:financialaid@pointpark.edu) must be in PDF format. Please note, your financial aid will be delayed if not all the following steps are completed.**

**STEP 1 – STUDENT INFORMATION**

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<i>Last Name</i>	<i>First Name</i>	<i>Point Park Student ID#</i>	
<i>Email address</i>	<i>Date of Birth</i>	<i>Home Phone #</i>	<i>Cell Phone #</i>

**STEP 2 – FAMILY SIZE - Please review information below before completing the family size table on page 2**

**IF YOU ARE A DEPENDENT STUDENT:**

- Student, the student’s parents/stepparent, even if the student is not currently live with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student’s siblings if the following are true:
  - They live with the student’s parents (or live apart because of college enrollment)
  - They receive more than half of their support from the student’s parents and
  - They will continue to receive more than half their support from the student’s parents during the 2024-2025 award year.
- Other persons if the following are true:
  - They live with the student’s parents
  - They receive more than half of their support from the student’s parents and
  - They will continue to receive more than half of their support from the student’s parents during the 2024-2025 award year.

**The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, the parent should not include any unborn children in the family size.**

**IF YOU ARE AN INDEPENDENT STUDENT:**

- Student and student’s spouse, if married
- Student’s dependent children if the following are true:
  - They live with the student (or live apart because of college enrollment)
  - They receive more than half of their support from the student; and
  - They will continue to receive more than half their support from the student during the 2024-2025 award year.
- Other persons if the following are true:
  - They live with the student
  - They receive more than half of their support from the student; and
  - They will continue to receive more than half their support from the student during the 2024-2025 award year.

**The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, the student should not include any unborn children in the family size.**

*Complete the chart on the next page and affix the proper signature(s)*

**Student Name:** \_\_\_\_\_

**Point Park Student ID Number:** \_\_\_\_\_

**LIST ALL HOUSEHOLD MEMBERS INCLUDING THOSE NOT IN COLLEGE.** Out of the family members (excluding your parent(s)/stepparent) identify who will be in college. Also, include the name of the college if attending college at least half-time between July 1, 2024 and June 30, 2025 and enrolled in a degree or certificate program

Full Name	Age	Relationship	College
		STUDENT (SELF)	POINT PARK UNIVERSITY

**STEP 3 - CERTIFICATION (SIGNATURES MUST BE HANDWRITTEN, NO ELECTRONIC SIGNATURES)**

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. I (we) understand that changes in my FAFSA information based on documentation the student/parent provided may result in a change in financial aid eligibility. If dependent, at least one parent must sign. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

\_\_\_\_\_  
Student's Signature

DATE

\_\_\_\_\_  
Parent's/Stepparent's Signature (Dependent Students Only)

DATE

**RETURN TO:**  
**MAIL: Point Park University, Office of Financial Aid, 201 Wood Street, Pittsburgh, PA 15222 or FAX: 412-392-4795 or**  
**EMAIL: [financialaid@pointpark.edu](mailto:financialaid@pointpark.edu) in PDF FORMAT**  
**ALL DOCUMENTS MUST INCLUDE STUDENT'S POINT PARK ID NUMBER**