Office of Financial Aid
201 Wood Street
Pittsburgh, PA 15222
phone 412-392-3930
financialaid@pointpark.edu

Financial Aid
Satisfactory Academic Progress
2027-2028

THE PROCESS

You have the right to appeal any decision of ineligibility to continue to receive financial assistance. An appeal would normally be based upon some unusual situation or condition which prevented you from passing more of your courses, or which necessitated that you withdraw from classes.

Examples of possible situations include documented serious illness, severe injury, or death of a family member. You will receive a written response from the chair of the committee as to the committee's decisions.

Students are required to meet with their advisor from the University Advising Center, located on the 5th floor of the West Penn Building, to complete an Academic Plan.

If you need assistance scheduling with your advisor, contact Keith Paylo, Vice President of Student Affairs to set up a meeting time (412) 392-3862 or kpaylo@pointpark.edu.

Complete the Academic Appeal prior to meeting with your Academic Advisor.

Students are also encouraged to be as detailed as possible in developing their academic plans by listing the courses that they plan on taking over the next two semesters and the grades they expect to earn. The Financial Aid Appeals Committee will review your written appeal and academic plan and will either approve a financial aid probation semester or continue the termination. If you are granted a financial aid probation semester, you must meet the requirements of your academic plan created by you and your academic advisor in order to receive additional financial aid.

Please note that this policy is for federal and institutional aid only. There are separate SAP standards for the Pennsylvania State Grant program that the University is required to follow.

https://www.pointpark.edu/admissions/financialaid/understandingfinancialaid/satisfactoryacademicprogress

SAP STATUS

Financial Aid Warning – After one semester a student who is failing to make satisfactory academic progress is placed on financial aid warning. Point Park University reinstates eligibility for federal and institutional financial aid for one payment period and may do so without a student appeal.

Appeal and Academic plan – After the warning semester, a student who still does not meet SAP standards may submit an appeal and academic plan for reconsideration of their eligibility for financial aid.

Financial Aid Probation– A status the University assigns to a student who is failing to make satisfactory academic progress and who successfully appeals. Eligibility for financial aid may be reinstated for only one semester during probation if the student is still not meeting the SAP standards. If the student meets the SAP standards at the end of the probation semester, their financial aid eligibility is reinstated for future semesters as long as they continue to meet the SAP standards.

Termination – If you do not have grounds for an appeal, or if your appeal is denied, your financial aid is terminated. You may still be able to regain your eligibility for future semesters. This is done by enrolling at Point Park University at your own expense until the deficit has been corrected. You may choose to apply for a private loan during this period, as some lenders allow students who are not making satisfactory academic progress to borrow from their educational loan programs. Payment plans are also available through the Office of Student Accounts.

POINT PARK UNIVERSITY

Financial Aid
Satisfactory Academic Progress
2027-2028

Office of Financial Aid
201 Wood Street
Pittsburgh, PA 15222
phone 412-392-3930
financialaid@pointpark.edu

Academic Appeal Form

Student's Name _____ PPU Student ID# _____

Phone Number _____ Email Address _____

Address to which you want the Appeals Committee reply sent:

Street _____

City, State and Zip Code _____

For what term are you appealing	☐ FALL	☐ SPRING	☐ SUMMER

Major or Intended Major: _____

Please use this space to state your case for your academic progress appeal. Please remember to submit copies of your academic plan and other supporting documentation as outlined on page one.

Take this form with you to your appointment to complete your academic plan.

Student Signature: _____ Date: _____

Office of Financial Aid
201 Wood Street
Pittsburgh, PA 15222
phone 412-392-3930
financialaid@pointpark.edu

Financial Aid Satisfactory Academic Progress

2027-2028

Academic Plan

Student Name	ID Number
Student Email	Student Phone Number
Academic Advisor Name	Academic Advisor Email

INSTRUCTIONS: Your academic advisor will help you formulate an academic plan detailing the classes you must take and the minimum grades you must earn. The minimum length for an academic plan is one semester. You will need three copies of your academic plan: one for your academic advisor, one for financial aid, and one for you to keep.

Please note that this policy is for federal and institutional aid. There are separate SAP standards for the Pennsylvania State Grant program that the University is required to follow. The Office of Financial Aid will review your progress at the end of your probation semester to verify that you have fulfilled the terms of your academic plan. **If you do not receive C's or better, you will NOT be eligible to receive your financial aid for the next semester. If you choose to register for classes please contact Student Accounts to make payment arrangements**.

To be completed by the Academic Advisor:

Term Status

Term attempted credit hours		Current completion rate (earned/attempted)	
Term earned credit hours		Current cumulative GPA	

Student Name_____ **ID #**_____

SEMESTER PLAN 2027-2028

Select Semester this plan is for	☐ Fall	☐ Spring	☐ Summer

Course(s):	Credits	Minimum Grade
Cumulative GPA at the end of this semester		
Completion rate at the end of this semester (earned/attempted hours)		

Additional Comment from Academic Advisor (optional)

Additional Comments from Student (optional)

Academic Advisor Statement: This student and I have discussed his/her academic progress and goals to formulate this academic plan. I believe this academic plan is attainable for this student and appropriate for progressing in his/her course of study.

_____ _____

Academic Advisor Signature **Date**

Student's Statement: I have discussed my academic progress with my academic advisor to formulate my academic plan. I understand that I must complete the requirements of this academic plan to receive financial aid. I understand that I will not be eligible for my financial aid if I do not complete the requirements of this academic plan.

If at any time I feel that I am in danger of not completing the requirements of this academic plan, I agree to contact my academic advisor and the Financial Aid Office to discuss my situation and options.

_____ _____

Student's Signature **Date**