

EDUCATION

What can I do with this major?

AREAS	EMPLOYERS	STRATEGIES
<u>K-12</u> Teaching - Pre-school - Elementary - Middle - Secondary Administration - Principalship - Superintendency Special Services - Reading - Title 1 - Guidance Counseling - School Psychology - School Social Work - Occupational and Physical Therapy - Audiology and Speech Pathology - Library/Information Services - Special Education - English as a Second Language - Curriculum Supervision - Subject Area Supervision	Elementary, middle and secondary schools: public, private, Montessori, etc. Day care centers and nursery schools Boards of education	Complete a college level teacher preparation program. Obtain teaching certificate/license for desired subject area and/or grade level. Requirements for certification/licensure vary by state. Obtain multiple certifications to increase employability. Private schools may not require certification or licensure. Obtain master's degree in subject area for increased employability. Get involved in student teacher organizations. Acquire teaching experience. Obtain Ph.D. and certificate in school administration. Graduate study required for "special service" fields. Obtain master's degree in area to become specialist. Requirements for certification and/or accreditation vary by state.

HIGHER EDUCATION

Teaching Research Administration Student Affairs Information/Library Services	Four-year colleges and universities Two-year and community colleges Technical schools Medical and professional schools	Earn Ph.D. to teach and research at four-year institutions. Master's or Ph.D. degree is required to teach at two-year schools. Earn a Ph.D. in higher education administration for upper level positions in university administration. Earn master's degree in student personnel, student development, or counseling for student affairs positions. Obtain master's degree in library/information sciences. Gain related experience through student positions such as Resident Assistants, Orientation Leaders, etc. Seek leadership roles in campus organizations.
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AREAS	EMPLOYERS	STRATEGIES
<u>ADULT AND CONTINUING EDUCATION</u> Inservice Education Staff Development Professional Development Leisure-oriented Education GED Preparation Literacy Development English as a Second Language Consulting	K-12 school systems Boards of education Colleges and universities Two-year and technical schools Community organizations: YMCA, Red Cross, etc. Correctional institutions Museums Professional associations Nursing homes/Adult daycare Vocational services Consulting firms	Attain a master's or Ph.D. degree in adult education or a graduate degree in a subject or specialized area. Gain a reputation of expertise and experience in a subject, profession, art, craft or trade. Obtain teaching or instructional experience. Determine certification or accreditation standards for areas of interest.
<u>BUSINESS AND INDUSTRY</u> Corporate Training Human Resources Sales Customer Service Publishing, Editing, and Technical Writing Curriculum Development Consulting	Public and private corporations Consulting firms Marketing companies Bookstores Publishers: Textbook, newspaper, magazine, book Test-preparation companies Software companies Staffing agencies	Take some general business and computer courses. Earn a graduate degree in human resource development. Gain experience in organizational development or marketing. Become current with business and industry literature and news. Develop strong word processing, editing, and desktop publishing skills.
<u>GOVERNMENT</u> Administration Planning Evaluation Management Research and Writing Teaching Social Work	Federal government agencies: Department of Education Department of Defense Overseas schools for military dependents Department of Labor Educational Resources Information Center (ERIC) Health and Human Services Library of Congress National Archives and Records Administration National Science Foundation National Endowment for the Arts National Endowment for the Humanities Peace Corps Americorps Social service agencies State and local government	Learn federal, state, and local job application procedures. Gain experience and an advanced, typically Ph.D., degree for high level positions in government.

AREAS	EMPLOYERS	STRATEGIES
<u>NONPROFIT</u> Teaching or Training Programming Public Relations Administration Fundraising Case Managing Lobbying	Adoption agencies Scouts Camps United Way agencies YMCA/YWCA Group homes Mental health clinics Hospitals Community recreation centers Other public or private social service organizations State/national professional associations	Gain experience through volunteer work or internships. Develop writing and public speaking skills. Learn to work well with people of various back grounds. Add additional coursework in area of interest such as human services, counseling or psychology. Consider certification in special education for greater employability. Seek grant writing experience to increase opportunities.

GENERAL INFORMATION

- Develop excellent communication skills, verbal and written.
- Develop good computer skills.
- Demonstrate enthusiasm and energy for the field.
- Need desire to work with and help people.
- Obtain part-time, summer, internship, or volunteer experience with the age group you intend to work with in various settings: pre-schools, daycares, camps, community agencies, adult centers, YMCA's, etc.
- Participate in co-curricular activities and related organizations to broaden skills, interests, and opportunities.
- Bachelor's degree is sufficient for certification/licensure to teach K-12 in most states. Obtain a master's degree for advancement and increased earning potential.
Advanced degree required for specialists, education administration, college teaching and other professional positions.
- Maintain current knowledge of state and national legislation regarding teacher licensure.
- Identify transferable skills learned in teaching applicable to alternative careers:
 - effective communication with people, verbal and written
 - teaching and instruction
 - program planning
 - organization and record-keeping
 - working under pressure and meeting deadlines
 - motivational skills, creativity
 - working autonomously, decision-making, problem solving
 - research skills