

SAMPLE INTERVIEW QUESTIONS

Sample Traditional Interview Questions

Tell me about yourself.

What are your strengths and weaknesses?

Why are you interested in this position?

What would a former supervisor say?

How would you describe yourself?

Why did you leave your last job?

What are your long range and short range goals and objectives?

What do you see yourself doing five years from now? Ten years from now?

What do you really want to do in life?

What are your long range career objectives?

How do you plan to achieve your career goals?

What are the most important rewards you expect in your career?

What do you expect to be earning in five years?

Why did you choose this career?

Can you explain this gap in your employment history?

How well do you work with people? Do you prefer working alone or in teams?

How would you evaluate your ability to deal with conflict?

Have you ever had difficulty with a supervisor? How did you resolve the conflict?

What's more important to you -- the work itself or how much you're paid for doing it?

What do you consider to be your greatest strengths and weaknesses?

How would a good friend describe you?

Describe the best job you've ever had.

Describe the best supervisor you've ever had.

What would your last boss say about your work performance?

What motivates you to go the extra mile on a project or job?

Why should I hire you?

What makes you qualified for this position?

What qualifications do you have that make you successful in this career?

How do you determine or evaluate success?

What do you think it takes to be successful in a company like ours?

In what ways do you think you can make a contribution to our company?

Do you have any hobbies? What do you do in your spare time?

Have you ever been fired or forced to resign?

What qualities should a successful manager possess?

Do you consider yourself a leader?

What are the attributes of a good leader?

Describe the workload in your current (or most recent) job.

Which is more important: creativity or efficiency? Why?

What's the most recent book you've read?

Describe the relationship that should exist between the supervisor and those reporting to him or her?

What two or three accomplishments have given you the most satisfaction? Why?

Describe the most rewarding experience of your career thus far.

If you were hiring a job-seeker for this position, what qualities would you look for?

Do you have plans for continued study? An advanced degree?

In what kind of work environment are you most comfortable?
How do you work under pressure?
Are you good at delegating tasks?
What's one of the hardest decisions you've ever had to make?
How well do you adapt to new situations?
Why did you decide to seek a position in this company?
What can you tell us about our company?
What interests you about our products?
What do you know about our competitors?
What two or three things are most important to you in your job?
Are you seeking employment in a company of a certain size? Why?
What are your expectations regarding promotions and salary increases?
What criteria are you using to evaluate the company for which you hope to work?
Do you have a geographic preference? Why?
Are you willing to relocate?
Are you willing to travel for the job?
Why do you think you might like to live in the community in which our company is located?
What major problem have you encountered at work and how did you deal with it?
What have you learned from your mistakes?
What have you accomplished that shows your initiative and willingness to work?

Sample Behavioral Interview Questions

Describe a situation in which you were able to use persuasion to convince someone to see things your way.
Describe a time when you were faced with a stressful situation that demonstrated your coping skills.
Give me a specific example of a time when you used good judgment and logic in solving a problem.
Give me an example of a time when you set a goal and were able to meet or achieve it.
Tell me about a time when you had to use your presentation skills to influence someone's opinion.
Give me a specific example of a time when you had to conform to a policy with which you did not agree.
Please discuss an important written document you were required to complete.
Tell me about a time when you had to go above and beyond the call of duty in order to get a job done.
Tell me about a time when you had too many things to do, and you were required to prioritize your tasks.
Give me an example of a time when you had to make a split-second decision.
What is your typical way of dealing with conflict? Give me an example.
Tell me about a time you were able to successfully deal with another person even when that individual may not have personally liked you (or vice versa).
Tell me about a difficult decision you've made in the last year.
Give me an example of a time when something you tried to accomplish and failed.
Give me an example of when you showed initiative and took the lead.
Tell me about a recent situation in which you had to deal with a very upset customer or co-worker.
Give me an example of a time when you motivated others.
Tell me about a time when you delegated a project effectively.
Give me an example of a time when you used your fact-finding skills to solve a problem.
Tell me about a time when you missed an obvious solution to a problem.
Describe a time when you anticipated potential problems and developed preventive measures.
Tell me about a time when you were forced to make an unpopular decision.
Please tell me about a time you had to fire a friend.
Describe a time when you set your sights too high (or too low).